

**Minutes of Regular Meeting
Of the
Kittredge Sanitation and Water District
September 23, 2025**

ATTENDANCE:

Board Members: Robert Kellogg, Ken Juliano, Janet Reichart and Molly Adams.

Additional attendees: Jason Stawski (District Manager – EMD), Anita Marchant (Foothills Legal Solutions), Nickie Holder (District Accountant - NMHolder Financial, Inc.), and Simon Farrell (JVA Engineering).

The meeting was called to order at 6:35 p.m. A quorum was present.

Director Reichart made, and Director Juliano seconded a motion to excuse Director Goulding. The motion was carried unanimously (3-0).

REVIEW OF PAST MEETING MINUTES:

The Board reviewed copies of the August 26, 2025; meeting minutes.

Director Juliano made, and Director Reichart seconded a motion to approve the August 26, 2025, minutes. The motion was carried unanimously (3-0).

GUESTS:

No comment from guests.

TREASURER'S REPORT:

Ms. Holder provided the Board with the September 2025 Treasurer's Report via email prior to the Board meeting.

Director Reichart made, and Director Juliano seconded a motion to approve the Treasurer's Report. The motion was carried unanimously (3-0).

Director Juliano made, and Director Kellogg seconded a motion to approve a \$42,000 bank transfer from the District's savings to checking account to cover monthly vendor payments. The motion was carried unanimously (3-0).

EMD ADMINISTRATIVE REPORT/PLANT REPORT:

Administration Report—

- Manager Stawski reviewed the Administration report, a copy of which is on file with the District records.
- JVA Engineering – JVA completed an alternative analysis for the KSWD sewer main. Mr. Farrell discussed the sewer tech memo with the board. The purpose of the memo was to evaluate the existing sewer main to determine the cause of reported hydraulic backups and surcharging in a portion in a portion of the Kittredge collection system and recommend an alternative that alleviates surcharging. JVA recommends the Siphon alternative option per

their memo. The estimated cost for this alternative would be approximately \$445,770. Cost estimate includes a 30% contingency. A survey needs to be completed prior to the design drawings. The cost to take project to 100% design drawings would be \$54,200. The survey work will be paid for separately by District. Director Juliano made, and Director Reichart seconded a motion to approve the engineering design drawings to be completed at a cost of \$54,200. The motion carried unanimously (3-0).

- Board agreed to hold a work session meeting on Tuesday, October 21st at 6:30pm to discuss the 2026 budget. The work session will be held at EMD Administration offices at 30920 Stagecoach Blvd., Evergreen, CO 80439.

Plant Report -

- Manager Stawski presented the Operations Report, a copy of which is on file with the District records. Restrooms are being installed at Kittredge Park. Management recommends KSWD sell a tap to the Evergreen Parks and Rec at ½ price. Director Juliano made, and Director Reichart seconded a motion to approve selling Evergreen Parks and Recs a tap at ½ price, to be used at Kittredge Park.

LEGAL REPORT

KSWD/EMD Consolidation – Ms. Marchant reached out to Paul Cockrel, EMD's counsel, regarding an update on the consolidation resolution. Per Mr. Cockrel, EMD board has asked Manager Stawski prepare a rate analysis. An update will be provided at the October board meeting.

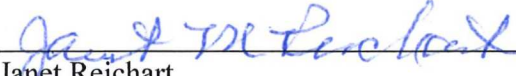
NEW BUSINESS

No new business.

ADJOURNMENT

The meeting was adjourned at 7:19 p.m. upon motion by Director Reichart, seconded by Director Juliano and the motion unanimously carried (3-0). The next regular board meeting will take place on October 28, 2025, at 6:30 pm at the Kittredge Community Association building.

Respectfully submitted,
Nickie Holder
Recording Secretary



Janet Reichart,
Secretary, Kittredge Sanitation and Water District



Date