

RECORD OF PROCEEDINGS

MINUTES OF THE EXECUTIVE SESSION OF WEST JEFFERSON COUNTY METROPOLITAN DISTRICT HELD

October 17, 2024

An Executive Session of the Board of Directors ("Board") of the West Jefferson County Metropolitan District ("District") was held on Thursday, October 17, 2024, at 2:33 p.m. and was adjourned at 2:53 p.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE
AT THE 2:33 P.M.
EXECUTIVE SESSION

Directors in attendance:

Chairman Kelly Garrod
Secretary Pat Temple
Treasurer Elizabeth Adams
Director Kevin Grieve
Director Kenneth Frick

Also in attendance:

Jason Stawski, General Manager
Paul Cockrel, Attorney

EXECUTIVE
SESSION

The Executive Session of the Board was convened at 2:33 p.m. for the purpose of receiving legal advice in accordance with Section 24-6-402(4)(b) C.R.S.

Attorney Cockrel discussed the tap transfer request for the Observatory property.

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The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b) C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Director Frick motioned to adjourn, seconded by Director Grieve, followed by Board approval. The Executive Session was adjourned at 2:53 p.m.

Pursuant to Section 24-6-402(2) (d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on October 17, 2024 and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.



Kelly Garrod, Chairman

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West Jefferson County Metropolitan District October 17, 2024 Regular Meeting of the Board of Directors

1.0 Call to Order at 2:00 PM

- 1.1 The regular monthly meeting of the Board of Directors of West Jefferson County Metropolitan District was called to order by Chairman Garrod at 2:00 p.m. on Thursday, October 17, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.
- 1.2 In attendance were Chairman Kelly Garrod, Secretary Pat Temple, Treasurer Elizabeth Adams, Director Kevin Grieve and Director Kenneth Frick (via Zoom). Also attending in the Board Room were General Manager Jason Stawski and Attorney Paul Cockrel.

2.0 Minutes of Previous Meetings

- 2.1 The Board reviewed the draft minutes of the regularly scheduled September 2024 Board Meeting and Executive Session. A motion was made by Secretary Temple and seconded by Treasurer Adams to approve the Executive Session Minutes as presented and Board Meeting Minutes as amended. All approved.

3.0 Treasurer's Report

- 3.1 Treasurer Adams and General Manager Stawski presented the Treasurer's Report. The Treasurer's Report included a review of operating and developer funds, investments, list of current investment rates, bills for payment, financial summary, and operational project costs. Information on the monthly financial activities of the District is contained in the Administration Report.
- 3.2 Treasurer Adams motioned to approve the Treasurer's Report and payment of all accounts presented. Director Grieve seconded. All approved.

4.0 Manager's Report

- 4.1 General Manager Stawski reviewed the Administration report, a copy of which is on file with the District records.
- 4.2 General Manager Stawski reviewed the 2025 draft budget. The Budget/Rate Public Hearing will be held during the November regular Board meeting.
- 4.3 The next Board meeting is scheduled for Thursday, November 21, 2024, at 2:00 p.m.

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5.0 Operations Report

- 5.1 General Manager Stawski presented the Operations Report, a copy of which is on file with the District records.
- 5.2 There were no violations of the NPDES permit.

6.0 Legal

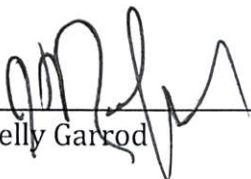
- 6.1 Attorney Cockrel presented for signature the Construction and Permanent Easements for Evergreen Metropolitan District to install a Parshall flume measuring device on WJCMD property.
- 6.2 Attorney Cockrel explained the Director election process.

7.0 Executive Session

- 7.1 Secretary Temple moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of receiving legal advice from counsel concerning tap transfers in accordance with Section 24-6-402(4)(b) C.R.S. The motion was seconded by Director Grieve and unanimously carried. The Board temporarily adjourned the regular meeting at 2:33 p.m. and convened in Executive Session.
- 7.2 Director Frick motioned to reconvene in regular session at 2:53 p.m. Director Grieve seconded. All approved.

- 8.0 There being no further business to come before the Board at this time, Chairman Garrod adjourned the meeting at 3:51 p.m.

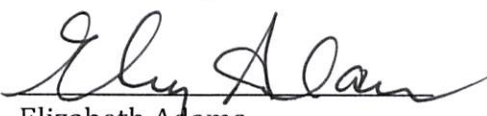
Respectfully submitted,



Kelly Garrod



Kenneth E. Frick



Elizabeth Adams



Kevin Grieve



Kennon P. Temple