

## RECORD OF PROCEEDINGS

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### MEETING OF THE BOARD OF DIRECTORS

### EVERGREEN METROPOLITAN DISTRICT

MAY 28, 2025

### ADMINISTRATIVE MEETING

#### 1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:27 a.m. on Wednesday, May 28, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

- 2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, Secretary Jim Viellenave, and Director Brian Stephens-Hotopp. Director Joe Frisk was absent with Board approval. Also present were General Manager Jason Stawski, Administrative Supervisor Jennifer Guy, Water Resources Manager Thomas Riggie, and Attorney Paul Cockrel. West Jefferson County Metropolitan District customers, Ms. Beth Kepner and Ms. Karen Brady attended as guests. Mr. Jim Ginley of Jim Ginley Consulting attended to present the EMD Strategic Plan.

#### 3.0 Oaths of Office

Chairman Davidson administered the Oaths of Office to recently reelected Board Directors James Viellenave and Brian Stephens-Hotopp. The Oaths of Office were signed. Director Joseph Frisk completed his Oath of Office on May 15, 2025.

#### 4.0 MINUTES OF PREVIOUS MEETING

- 4.1 The Board reviewed the minutes of the April 2025 Administrative Board Meeting. Secretary Viellenave motioned to approve the minutes as amended. Director Stephens-Hotopp seconded the motion, followed by Board approval.

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### 5.0 TREASURER'S REPORT

5.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending April 30, 2025. Attached hereto and incorporated herein is the referenced report.

5.2 Treasurer Wolfe notified the Board that he will direct staff to transfer \$1M from the ColoTrust Plus account to the ColoTrust Edge account due to better interest rates as long as the Net Asset Value is less than or equal to \$9.98. The Board agreed.

### 6.0 PRESENTATION OF BILLS

6.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

6.2 Secretary Viellenave motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Director Stephens-Hotopp seconded the motion, followed by Board approval.

### 7.0 REPORT OF THE GENERAL MANAGER

#### 7.1 Documents for Signature

- Minutes of March 2025 Administrative Board Meeting

#### 7.2 Guests

Ms. Beth Kepner addressed the Board regarding her opposition to the District's discontinuation of adding Fluoride to EMD's water supply.

#### 7.3 Public Hearing

The Public Hearing was opened at 9:24 a.m. to discuss fire hydrant rate changes and the Resolution for Rules and Regulations changes. Fire hydrant rate changes presented included changing from the current \$1,000 deposit to a \$500 annual fee plus a \$500 deposit to be paid each time a hydrant meter is checked out, and the Resolution will be corrected to

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show a consumption charge of \$.05 per gallon. The annual permit will expire on December 31<sup>st</sup> of each year and will include a requirement to use of one of the District's hydrant meters. Attorney Cockrel will update the Resolution language to match hydrant discussions and will bring the Resolution back to the Board for signature. There were no comments from the public attending the Public Hearing.

Treasurer Wolfe motioned to adopt the Resolution as amended. Secretary Viellenave seconded the motion, followed by Board approval. The Public Hearing ended at 9:50 a.m.

### 7.4 Administrative Request Agenda

Mr. Jim Ginley of Jim Ginley Consulting presented the Strategic Plan that has been developed for Evergreen Metropolitan District. Mr. Ginley will finalize the Strategic Plan based on the Board's comments and provide the final document to General Manager Stawski.

### 7.5 Administrative Items

Watson Coon Ryan began the audit field work. The Draft Audit will be provided to the Board by the June 30<sup>th</sup> deadline, and the final audit will be presented at the July Board meeting. Treasurer Wolfe and Director Stephens-Hotopp were appointed to the Audit Committee. Ms. Thuy Dam of (CLA) will meet with the Audit Committee prior to the July Board meeting to go over financials.

General Manager Stawski has been selected to serve as the American Public Works Association (APWA) Emergency Management Committee Chair.

The Boardroom drywall has been repaired. During the last storm, it was revealed that the water leak has not been fully resolved. A new roofer will inspect the roof to look for possible causes.

The 2024 Annual Report has been completed.

The Annual Company Picnic will be held on Friday, June 27, 2025, at 12:00 noon at Dedisse Park.

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### 8.0 REPORT OF THE ATTORNEY

- 8.1 Attorney Cockrel reported on the legal access into the Wastewater Treatment Plant. While there is no easement of record, there is an easement by prescription.
- 8.2 Attorney Cockrel noted that Hidden Valley has reached out regarding water rights. Attorney Ela will contact them, and Attorney Cockrel will provide an update at the June Board meeting.

### 9.0 ANNOUNCEMENTS

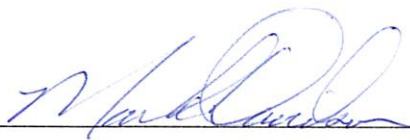
The next regular meeting of the Directors of the Board is scheduled for Wednesday, June 25, 2025, at 8:30 a.m. in the Administration Building Boardroom.

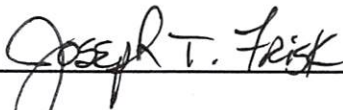
### 10.0 ADJOURNMENT

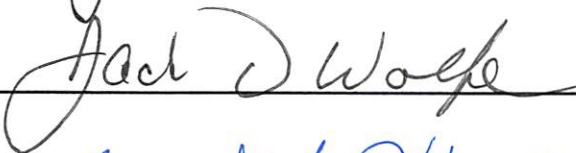
There being no further business to come before the Board, the meeting adjourned at 10:44 a.m.

Respectfully Submitted,

  
Secretary

  
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MINUTES OF THE EXECUTIVE SESSION  
OF  
EVERGREEN METROPOLITAN DISTRICT  
HELD

June 25, 2025

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, June 25, 2025, at the Administration building at 10:22 a.m. and was adjourned at 12:21 p.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

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ATTENDANCE

AT THE 10:22 A.M.

EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson  
Treasurer Jack Wolfe  
Director Brian Stephens-Hotopp

Also in attendance:

Jason Stawski, General Manager  
Shelley Koch, Administration Manager  
Thomas Riggle, Water Resources Manager  
Paul Cockrel, Attorney

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EXECUTIVE  
SESSION

The Executive Session of the Board was convened at 10:22 a.m. for the purpose of negotiations and discussing the acquisition of real property in accordance with Section 24-6-402(4)(a)(e), C.R.S.

The Board discussed the proposed acquisition of property on Meadow Drive. The Board discussed the process involved, engineering and floodplain issues for the property, as well as obtaining an appraisal of the property.

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The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(a)(e), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Treasurer Wolfe motioned to adjourn and reconvene in regular session, seconded by Director Stephens-Hotopp, followed by Board approval. The Executive Session was adjourned at 12:21 p.m.

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Pursuant to Section 24-6-402(2) (d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on June 25, 2025, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.

  
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Mark Davidson, Chairman

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### MEETING OF THE BOARD OF DIRECTORS

### EVERGREEN METROPOLITAN DISTRICT

MAY 28, 2025

### OPERATIONAL MEETING

#### 1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 10:54 a.m. on Wednesday, May 28, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

- 2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, Secretary Jim Viellenave, Director Brian Stephens-Hotopp. Director Joe Frisk was absent with Board approval. Also present were General Manager Jason Stawski, Administrative Supervisor Jennifer Guy, Water Resources Manager Thomas Riggie, Wastewater Manager Kevin Johnson, and Attorney Paul Cockrel. Mr. Simon Farrell and Ms. Melissa Whitmore of JVA attended to discuss the Biosolids Dewatering Project and the possible expansion of the Wastewater Treatment Plant.

#### 3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the April 2025 Operational Board Meeting and Executive Session. Treasurer Wolfe motioned to approve the minutes as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

#### 3.2 BIOSOLIDS DEWATER PROJECT/WASTEWATER TREATMENT PLANT

Mr. Simon Farrell and Ms. Melissa Whitmore of JVA attended this portion of the meeting to discuss the Biosolids Dewatering project. After discussion, Treasurer Wolfe motioned to approve the Biosolids Dewatering CMAR GMP contract with Rice Lake West at a total cost of \$2,402,789 plus a \$187,000 contingency. Director Stephens-Hotopp seconded the motion, followed by Board approval.

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JVA presented a Letter of Agreement for the Biosolids Dewatering project not-to-exceed \$209,000 plus expenses. Mr. Farrell noted that Geotech services are not included. Treasurer Wolfe motioned to approve the Letter of Agreement as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

JVA representatives Farrell and Whitmore also discussed possibilities for a possible expansion of the Wastewater Treatment Plant into the Campfire property and the current issues with the flood plain.

### 4.0 OPERATIONAL REQUEST AGENDA

#### 4.1 Requests

1. A request was made for the Water Treatment Plant for a 20% deposit on the hypochlorite generation system purchased through PSI Water Technologies and design of the fire suppression system by B&K Fire Protection, Inc., at a total cost of \$50,312.50.
2. Purchase of aluminum chloralhydrate coagulant from USALCO for the Water Treatment Plant at a cost of \$15,500.
3. Contract with Stantec for a rate study analyzing tap fees at a cost of \$20,000.
4. Approval of an easement requested by Xcel Energy at 4511 Independence Trail.

#### 4.2 Operations Request Agenda Approval

Treasurer Wolfe motioned to approve the Water Treatment Plant requests as presented and to delay a decision on the rate study at this time. Attorney Cockrel will review the final House Bill 1211 to check for requirement to use outside consultants for rate studies. Director Stephens-Hotopp seconded the motion, followed by Board approval.

### 5.0 REPORT OF THE GENERAL MANAGER

#### 5.1 Documents for Signature

- Minutes of March Operational Board Meeting



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- Veregy Intergovernmental Agreement for Energy Performance Contracting

### 6.0 WATER RESOURCES DIVISION

#### 6.1 Development

Sturm Property (KSWD): The project is currently planned in two phases, with Phase 1 being at the lower elevations.

WKLR (WJCMD): The developer is making adjustments to the water line locations to avoid the need for easements from neighbors.

There were no other changes on current project development.

#### 6.2 Environmental

As of May 20, 2025, the stream gauge at BCREVRCO was at 22.4 cfs, the stream flow was 30.0 cfs at BCRMORCO, and precipitation received was 14.9 inches (96% of median). Current snowpack at the Echo Lake site is 14 inches with a snow water equivalent of 5.4 inches (81% of median).

#### 6.3 Water Rights

The water storage status report was provided to the Board.

#### 6.4 Energy Performance Contracting

The bid for Energy Performance Contracting did not include the C&D building. Water Resources Manager Riggle was able to negotiate with Veregy to lower the additional cost from \$13,708 to \$4,500. General Manager Stawski authorized the addition to the agreement.

### 7.0 COLLECTIONS & DISTRIBUTION DIVISION

#### 7.1 Distribution

The crew is performing Green Zone PRV maintenance.

#### 7.2 Collection System

The crew is jetting lines in EMD and West Jeff.

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### 7.3 Capital Projects

The Warehouse Water Main project will be performed at night between May 19 and June 7, 2025.

### 8.0 WATER DIVISION

#### 8.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of April

Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	1.98	11.60
Manganese, mg/L	0.041	0.071
TOC, mg/L	3.6	4.2
Temperature, C	9.7	14.6

WTP EFFLUENT			
	Average	Lowest	Limit
Free Chlorine, mg/L	1.37	1.17	≥0.3
	Average	95 <sup>th</sup> Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.029	0.054/0.1	0.097/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.007	0.050	
pH	7.11	6.5-8.5	
	Average	Goal	Limit
Fluoride, mg/L	0.796	0.7	2

The CDPHE sanitary survey was performed during May. The Water Treatment Plant processed 22.86 million gallons of water.

The Consumer Confidence Report was sent to customers. General Manager Stawski reported that the start of the proposed TMDL standards are being delayed six months for further review by CDPHE.

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### 8.2 Transmission and Water Quality

Backflow Assemblies: 20% have been tested with one current failure.

### 8.3 Meters and Customer Service

Metered Water: 20.4 million gallons with an apparent water loss of 11%. The national water loss average is 15%.

### 8.4 Projects

Meter Replacement Project: 96% of the District is on the new metering system. 98% of the project is complete with 60 meters remaining.

Dam Outlet: The State Engineer requested the technical memo from GEI, which should have been submitted with the design documents.

Water Treatment Plant Remodel: EMD, JVA and Rice Lake West are reviewing the 90% project design.

## 9.0 WASTEWATER DIVISION

### 9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

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Month of April:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.3940	.99	0.3555	0.70	0.0444	0.125
Max. Flow-MGD	0.4455	---	0.4356	---	0.0587	---
Avg. Turb-NTU	0.92	---	3.22	---	5.2	---
Avg. BOD-Mg/L	2.57	30	3.23	30	5.76	30
Avg. TSS-Mg/L	1.6	30	3.6	30	2.9	30
E. Coliform-CL/100ml	6/100 ml	378/756	6/100 ml	187/374	12/100 ml	1075/2150 colonies/100 ml
Ammonia-Mg/L	0.788	13 mg/L	0.513	6.8 mg/L	2.13	7.4 mg/L
T.I.N. Max	7.853	22.9 mg/L	8.02	22.9 mg/L	10.36	22.9 mg/L
Phosphorus-Mg/L	0.512	1.0 mg/L	0.28	1.0 mg/L	0.385	1.0 mg/L
Temperature	11.43°C MWAT 11.47°C Daily Max		12.21°C MWAT 12.28°C Daily Max			
pH	6.60-6.97	6.1-9.0	6.74-6.87	6.4-9.0	7.02-7.22	6.0-9.0

### 9.2 Biosolids

Denali Water Solutions hauled 132,000 gallons of biosolids in 22 loads.

### 9.3 Maintenance

The main PLC experienced two analog input card failures due to lightning storms, which were replaced.

### 9.4 Lift Stations

El Pinal: A crane company will be scheduled to pull the bank one pump to replace the impeller.

### 10.0 REPORT OF THE ATTORNEY

None

### 11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, June 25, 2025, at 8:30 a.m. in the Administration Building Boardroom.

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### 12.0 ADJOURNMENT

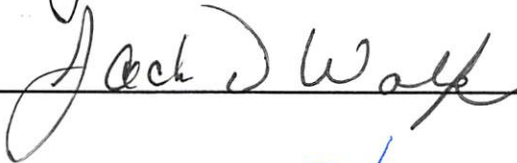
There being no further business to come before the Board, the meeting was adjourned at 12:58 p.m.

Respectfully Submitted,

  
Secretary

  
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