

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MAY 22, 2024

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:30 a.m. on Wednesday, May 22, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

- 2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, and Director John Ellis. Director Brian Stephens-Hotopp was absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the April 2024 Administrative Board Meeting and Executive Session. Director Ellis motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

- 4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending April 30, 2024. Attached hereto and incorporated herein is the referenced report.

5.0 PRESENTATION OF BILLS

- 5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment

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as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

- 5.2 Director Ellis motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Secretary Viellenave seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of March 2024 Administrative Board Meeting

6.2 WJCMD Schedule of Charges

General Manager Stawski updated the Board on the EMD/WJCMD Schedule of Charges.

6.3 Strategic Plan

General Manager Stawski requested comments from the Board on the Strategic Plan. Administration & HR Manager Devaney will provide the Board with the necessary documents.

6.4 Service Callouts

General Manager Stawski will work on developing a policy and fees for service callouts.

6.5 Buchanan Ponds

General Manager Stawski updated the Board on Ponds #9 and 10, which are not being utilized but are decreed for 70 and 46 acre feet, respectively. The Board agreed with management moving forward with researching the possibility of building two ponds.

6.6 Purchase Request

- A request was made to purchase a Lenovo laptop for the Administration Department at a cost of \$2,200.

Treasurer Wolfe motioned to approve the above expenditure. Director Ellis seconded the motion, followed by Board approval.

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7.0 REPORT OF THE ATTORNEY

7.1 Proposed Legislative Bill

Attorney Cockrel updated the Board that House Bill 1463, which relates to the setting of special district capital fees, was significantly revised. The final Bill has a provision that requires Special Districts provide public information to the County if information regarding fees is requested. All limitations in setting capital fees was removed.

7.2 Red Rocks Country Club Lease

Attorney Cockrel reported that the Red Rocks Country Club water lease continues through Fiscal Year 2025, at which time it renews unless notice is given.

7.3 Hiwan Golf Club Water Agreement

The water rate for Hiwan Golf Club payable for 2024 is the Tier 2 rate, accepted by both parties, and a draft amendment to the contract recognizing that will be presented to the Board at the regular June Board meeting. The Water Committee will meet to determine a recommendation for Hiwan water rates for 2025 and beyond.

8.0 EXECUTIVE SESSION

Treasurer Wolfe moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of receiving advice from legal counsel in accordance with Section 24-6-402(4)(b), C.R.S. The motion was seconded by Director Ellis and unanimously carried. The Board temporarily adjourned the regular meeting at 11:00 a.m. and convened in Executive Session.

Treasurer Wolfe motioned to adjourn the Executive Session and reconvene in regular session at 11:40 a.m. Director Ellis seconded the motion, followed by Board approval.

9.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, June 26, 2024, at 8:30 a.m. in the Administration Building Boardroom.

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10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:45 a.m.

Respectfully Submitted,











Secretary

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MINUTES OF THE EXECUTIVE SESSION
OF
EVERGREEN METROPOLITAN DISTRICT
HELD

May 22, 2024

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, May 22, 2024, at the Administration building at 11:00 a.m. and was adjourned at 11:40 a.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE

AT THE 11:00 A.M.
EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson
Treasurer Jack Wolfe
Secretary Jim Viellenave
Director John Ellis

Also in attendance:

Jason Stawski, General Manager
Dominique Devaney, Administration & HR Manager
Paul Cockrel, Attorney

EXECUTIVE
SESSION

The Executive Session of the Board was convened at 11:00 a.m. for the purpose of receiving advice from legal counsel regarding tap transfers in accordance with Section 24-6-402(4)(b), C.R.S.

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The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Director Ellis motioned to adjourn and reconvene in regular session, seconded by Director Viellenave, followed by Board approval. The Executive Session was adjourned at 11:40 a.m.

Pursuant to Section 24-6-402(2) (d.5) (II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on May 22, 2024, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.



Mark Davidson, Chairman

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MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MAY 22, 2024

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 11:55 a.m. on Wednesday, May 22, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, and Director John Ellis. Director Brian Stephens-Hotopp was absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the April 2024 Operational Board Meeting. Director Ellis motioned to approve the minutes as presented. Treasurer Wolfe seconded the motion, followed by Board approval.

4.0 REPORT OF THE GENERAL MANAGER

4.1 Documents for Signature

- Minutes of March 2024 Operational Board Meeting.

5.0 NEW SERVICES DEPARTMENT (NSE)

5.1 Developer Projects

Nob Hill: The West Jeff Board voted to vacate the existing easements as there was no infrastructure present. Attorney Cockrel will prepare new easements.

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5.2 Environmental

As of May 14, 2024, the Bear Creek stream flow at BCREVRCO was at 72.4 cfs and was 116.0 cfs at BCRMORCO. The Echo Lake SNOTEL site showed precipitation accumulation at 18.0" (121% of median) and a snow depth of 32" with a snow water equivalent of 11.1" (156% of median).

6.0 COLLECTIONS & DISTRIBUTION DIVISION

6.1 Distribution

General Manager Stawski provided an update on the Cozy Cleaners Creek Crossing proposed water main.

The crew is working on the lead service line inventory. There are currently 29 properties with unknown service line material, including challenging lines in downtown Evergreen.

6.2 Collection System

After discussion on proposed CIPP lining for the El Pinal sewer sections with infiltration issues, a request was made for authorization to contract with Insituform for steam cured felt liner installation.

Secretary Viellenave motioned to approve a not-to-exceed cost of \$250,000 for the above-described CIPP lining. Director Ellis seconded the motion, followed by Board approval.

6.3 Capital

2015 Wacker Neuson: Faris Machinery will be removing and testing the hydraulic pump to determine if that was a possible cause of the engine failure.

7.0 WATER DIVISION

7.1 Water Treatment Plant Report

There were no State Health Department violations this period.

<u>Month of April</u>	Water Processed	24.70 MG
	Average Daily Flow	0.823 MGD
	Peak Daily Flow	1.19 MGD

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TREATMENT PROCESS

	Average Influent	Average Effluent	Maximum Contaminant Level
Turbidity	3.71 NTU	0.03 NTU	0.1 NTU
Manganese	0.046 mg/1	0.007 mg/1	0.05 mg/1
Color	71.0 units	1.2 unit	15 units
	Influent	Effluent	
PH; min/max	6.5-7.4	6.8-7.4	
Chlorine Residual	---	1.55 mg/L	0.3 mg/L min- 4.0 mg/L max

Reject water discharged to Bear Creek: None. Reject water discharged to sewer: 0.978 mg. Water used for chemicals: 0.86 mg.

The EPA has finalized PFAS MCLS, and respective contaminants were tested and to be below detection level.

7.2 Distribution - Cross Connections

Total in District	Tested and Certified to Date	Currently Failed
479	101	1

7.3 Projects

Cellular Meter Transition: There are currently 4,113 meters installed. Radio meters to be replaced total 315 and 89 meters will stay on the radio route due to lack of cell service.

Lead and Copper Sampling: Sampling will take place between June and September.

Membrane MCC Motor Starters: The remaining motor starts have been installed.

7.4 Water Rights

The water storage status report was reviewed.

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8.0 WASTEWATER DIVISION

8.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of April:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.5429	.99	0.4511	0.70	0.0442	0.125
Max. Flow-MGD	0.6981	---	0.5369	---	0.0609	---
Avg. Turb-NTU	1.36	---	2.26	---	4.43	---
Avg. BOD-Mg/L	1.99	30	3.7	30	4.68	30
Avg. TSS-Mg/L	1.4	30	3.2	30	3.4	30
E. Coliform-CL/100ml	9	378/756	15	187/374	3	1075/2150
Ammonia-Mg/L	0.323	13 mg/L	0.87	5.4 mg/L	1.21	7.4 mg/L
T.I.N. Max	8.162	22.9 mg/L	8.3	22.9 mg/L	11.132	22.9 mg/L
Phosphorus-Mg/L	0.298	1.0 mg/L	0.168	1.0 mg/L	0.405	1.0 mg/L

8.2 Biosolids

Denali Water Solutions hauled 114,000 gallons of biosolids. The current year-month average is 105,000 gallons.

8.3 Capital Projects

Centrifugal Blowers Replacement Project: Delivery of the blowers/other assemblies have been pushed out for a mid-July delivery.

Biosolids Design Project: Staff met with JVA to discuss options for a screw press operation.

8.4 Purchase Requests

- A request was made to replace the back wash actuator valve from Applied Controls at a cost of \$2,874.

Director Ellis motioned to approve the expenditure as requested. Secretary Viellenave seconded the motion, followed by Board approval.

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9.0 REPORT OF THE ATTORNEY

None

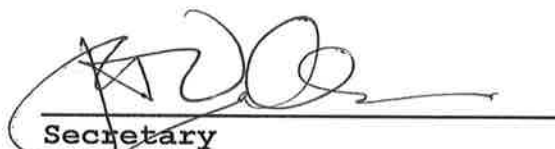
10.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, June 26, 2024, at 8:30 a.m. in the Administration Building Boardroom.

11.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:12 p.m.

Respectfully Submitted,


Secretary
_____
_____
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