RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MARCH 26, 2025

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:37 a.m. on Wednesday, March 26, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, and Director Brian Stephens-Hotopp. Secretary Jim Viellenave was absent with Board approval. Director John Ellis passed away on March 19, 2025. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, and Attorney Paul Cockrel. Guests included Ms. Hannah Hayes and Ms. Margo Hamilton.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the February 2025 Administrative Board Meeting. Director Stephens-Hotopp motioned to approve the minutes as presented. Treasurer Wolfe seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending February 28, 2025. Attached hereto and incorporated herein is the referenced report.

4.2 Administration Manager Koch transferred $1M from the ColoTrust Plus account to the ColoTrust Edge account per direction from the Board at the February Board meeting.

5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Director Stephens-Hotopp motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Treasurer Wolfe seconded the motion, followed by Board approval.

6.0 GUESTS

Ms. Hannah Hayes and Ms. Margo Hamilton attended the meeting to inquire about El Rancho, how the number of taps available is determined, drought and climate change. General Manager Stawski, the Directors and Attorney Cockrel answered questions and provided information on taps, how drought and climate change affect the water system, and El Rancho growth.

7.0 REPORT OF THE GENERAL MANAGER

7.1 Documents for Signature

- Minutes of January 2025 Administrative Board Meeting

7.2 Administrative Request Agenda

An audit engagement letter from Watson Coon Ryan, LLC, for the year ending December 31, 2024, at a cost of $13,000 was presented for Board approval and signature.

Treasurer Wolfe motioned to approve the audit engagement letter as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

7.3 Administrative Items

Since no write-in candidates were received by the deadline, a Notice of Cancellation for the 2025 election was published in the *Canyon Courier* on March 20, 2025. Directors Brian Stephens-Hotopp and James Viellenave will both assume four-year terms.

The Board discussed forming a committee to replace Director Ellis's position, who's four-year term on the Board was just renewed with the 2025 election. Director Stephens-Hotopp and Treasurer Wolfe both volunteered. Upon discussion, it was determined that Chairman Davidson will reach out to former Board Director Joe Frisk to see if he would be interested in filling the vacancy. Board committees that Director Ellis was a member of will be reviewed for replacement. The Board also discussed a Resolution recognizing Director Ellis's service to the Evergreen Metropolitan District and possibilities for a memorial.

The District has been approved for two loan options for the Water Treatment Remodel project: a $3M Direct Loan at 3.5% interest or a $4.5M Leveraged Loan at 4.5% interest, both for a 30-year term, from the Colorado Water and Power Authority. After discussion, the Board agreed to move forward with the $3M direct loan.

The District was not awarded the grant that was applied for on the Biosolids Dewatering project. Water Resources Manager Riggle will continue to search for grant opportunities.

The air conditioning unit for the Administration building was installed. Administration Supervisor Guy is gathering proposals for replacing the controls, and this item will be brought back to the Board.

Staff is working on the pre-irrigation season letter for distribution in April, which will also include information on fluoride.

8.0 <u>REPORT OF THE ATTORNEY</u>

8.1 Attorney Cockrel provided information on the status of Colorado HB 1211 legislation, the tap fee bill currently passed by the House and going to the Senate.

8.2 Also discussed was whether an Affordable Housing regulation should be added to the District's Rules and Regulations. With further research needed, it was determined that an Affordable Housing regulation would not be added at this time. If a request comes before the Board, it will be readdressed at that time.

8.3 Hidden Valley has not reached out regarding the water storage rights lease. If a response is not received by the Water Committee Meeting, scheduled for April 8, 2025, an amended agreement will be sent per the service agreement amendment presented in December, 2024, with a deadline date for response.

8.4 No response has been received to date from AT&T regarding the cell tower lease amendment.

8.5 Attorney Cockrel will provide a Resolution to the Board to include all amended rates at the April Board meeting.

9.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, April 23, 2025, at 8:30 a.m. in the Administration Building Boardroom.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:56 a.m.

Respectfully Submitted,

Secretary

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MARCH 26, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 10:56 a.m. on Wednesday, March 26, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, and Director Brian Stephens-Hotopp. Secretary Jim Viellenave was absent with Board approval. Director John Ellis passed away on March 19, 2025. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Riggle, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the February 2025 Operational Board Meeting. Treasurer Wolfe motioned to approve the minutes as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

4.0 OPERATIONAL REQUEST AGENDA

4.1 Requests

1. A request to approve the proposal by Ecological Resource Consults, LLC, to assess sediment flows into Evergreen Lake and evaluate potential inlet and sediment basin geometries at an estimated cost of $46,482 was submitted to the Board. Director Stephens-Hotopp requested additions to the contract for Modeling and CAD files to show as deliverables to EMD and a not-to-exceed amount be added to the contract. General Manager Stawski will confirm that lab sampling for characterization of the sediment is included in the

contract, and if it is not, will request that addition as well.

2. A request to approve the JVA proposal to continue work on the Warehouse Water Main project to cover the bid and construction phase administration at an estimated cost of $25,000. Director Stephens-Hotopp requested a not-to-exceed amount be included.

3. Purchase of two replacement Raw Sewage pumps from Falcon Environmental at a cost of $46,870.

4.2 Operations Request Agenda Approval

Director Stephens-Hotopp motioned to approve all items as amended. Treasurer Wolfe seconded the motion, followed by Board approval.

5.0 REPORT OF THE GENERAL MANAGER

5.1 Documents for Signature

- Minutes of January Operational Board Meeting and Executive Session
- Rice Lake West CMAR Agreement

6.0 WATER RESOURCES DIVISION

6.1 Development

WKLR (WJCMD): This project is ready to move forward and are back to a one-phase approach.

QuikTrip (WJCMD): The SDEA has not yet been received back from QuikTrip.

6.2 Environmental

As of March 18, 2025, the Bear Creek stream gauge at BCREVRCO was at 9.18 cfs, the stream flow was 16.3 cfs at BCRMORCO, and precipitation received was 9.1 inches (106% of median). Current snowpack at the Echo Lake site is 27 inches with a snow water equivalent of 6.4 inches (112% of median).

6.3 Water Rights

The water storage status report was provided to the Board. Water Commissioner Tim Buckley coordinated a release of 22.6 ac-f of Soda Lakes water for EMD's Owe the River obligations and 3.4 ac-f on behalf of Consolidated Mutual to meet winter replacement obligations.

6.4 Other

A preproposal meeting was held for Energy Performance contracting with eight interested consulting firms in attendance. Proposals are due on Friday, April 4, 2025.

7.0 COLLECTIONS & DISTRIBUTION DIVISION

7.1 Distribution

The crew is valve exercising and doing ARV maintenance in the Blue Zone and repaired a water main break at 2437 Hiwan Drive.

7.2 Collection System

The crew has started jetting in EMD and West Jeff.

7.3 Capital Projects

The Warehouse Water Main project has been posted in the *Canyon Courier* and BidNet.com, with bids due April 4, 2025.

8.0 WATER DIVISION

8.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of February Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	1.38	2.41
Manganese, mg/L	0.038	0.068
TOC, mg/L	1.78	1.8
Temperature, C	5.7	6.7

WTP EFFLUENT			
	Average	Lowest	Limit

Free Chlorine, mg/L	1.38	1.14	≥0.3
	Average	95th Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.024	0.035/0.1	0.079/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.004	0.050	
pH	7.11	6.5-8.5	
	Average	Goal	Limit
Fluoride, mg/L	0.79	0.7	2

The Water Treatment Plant processed 21.58 million gallons of water. No water was discharged to Bear Creek due to scheduled maintenance. The CDPHE sanitary survey has been scheduled for May 13, 2025.

8.2 Transmission and Water Quality

Backflow Assemblies: 8% have been tested with no current failures.

8.3 Meters and Customer Service

Metered Water: 19.32 million gallons with an apparent water loss of 10%. The national average of 15%.

8.4 Projects

Meter Replacement Project: 96% of the District is on the new metering system. 98% of the project is complete with 89 meters remaining.

Dam Outlet: The final design and specifications from GEI are awaiting approval from the State Engineer's Office.

Water Treatment Plant Remodel: EMD, JVA and Rice Lake West are working on the 90% project design.

9.0 WASTEWATER DIVISION

9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of February:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.3776	.99	0.3646	0.70	0.0488	0.125
Max. Flow-MGD	0.4615	---	0.4314	---	0.0650	---
Avg. Turb-NTU	0.98	---	2.38	---	2.88	---
Avg. BOD-Mg/L	1.95	30	3.31	30	5.17	30
Avg. TSS-Mg/L	1.3	30	3.0	30	3.6	30
E. Coliform-CL/100ml	9#/100 ml	378/756	1#/100 ml	187/374	3#/100 ml	1075/2150 colonies/ 100 ml
Ammonia-Mg/L	1.478	9.9 mg/L	4.14	7.4 mg/L	2.843	14 mg/L
T.I.N. Max	10.291	22.9 mg/L	9.11	22.9 mg/L	6.241	22.9 mg/L
Phosphorus-Mg/L	0.57	1.0 mg/L	0.187	1.0 mg/L	0.205	1.0 mg/L
Temperature	7.73°C MWAT 7.85°C Daily Max		9.53°C MWAT 9.68°C Daily Max			
pH	6.41 to 6.78	6.1 to 9.0	6.78 min/ 7.03 max	6.4 to 9.0	6.93 min/ 7.19 max	6.0 to 9.0

9.2 Biosolids

Denali Water Solutions hauled 60,000 gallons of biosolids in 10 loads. The current year-month average is 135,000 gallons.

9.3 Maintenance

Staff took the primary clarifier offline for annual inspection and service.

9.4 Lift Stations

El Pinal: Staff will ask C&D to jet the pump bank 2 pipe since the runtime is two times normal.

9.5 Capital Projects

Biosolids Dewatering Project: JVA provided the 90% design drawings, process design report (PDR) and project manual. The PDR will next be submitted to CDPHE for the approval process.

10.0 REPORT OF THE ATTORNEY

None

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, April 23, 2025, at 8:30 a.m. in the Administration Building Boardroom.

12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 11:30 a.m.

Respectfully Submitted,

Secretary