

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MARCH 27, 2024

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:30 a.m. on Wednesday, March 27, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

- 2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, and Director John Ellis. Director Brian Stephens-Hotopp was absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney, and Attorney Paul Cockrel. Mr. Thomas Freed attended a portion of the meeting.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the February 2024 Administrative Board Meeting. Director Ellis motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

- 4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending February 29, 2024. Attached hereto and incorporated herein is the referenced report.

5.0 PRESENTATION OF BILLS

- 5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the

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General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

- 5.2 Director Ellis motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Secretary Viellenave seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of January 2024 Administrative Board Meeting

6.2 Guest, Mr. Thomas Freed

Mr. Thomas Freed attended this portion of the meeting to discuss the structure of wastewater rates.

7.0 PUBLIC HEARING

Director Ellis motioned to open to Public Hearing at 9:50 a.m. Treasurer Wolfe seconded the motion, followed by Board approval.

General Manager Stawski noted that a Water Conservation Committee meeting was held and reviewed the current and proposed drought rates. The Board discussed eliminating the 1% declining non-residential tap fee.

Director Ellis motioned to close the Public Hearing at 9:58 a.m. The motion was seconded by Secretary Viellenave, followed by Board approval.

7.1 Drought Rates/1% Declining Non-Residential Tap Fee

Secretary Viellenave motioned to approve the proposed drought rates as presented and to eliminate the 1% declining rate for non-residential tap fees effective May 1, 2024. The motion was seconded by Treasurer Wolfe, followed by Board approval.

Notice of the new drought rates will be posted on the EMD website immediately. Annually, drought notices will be sent to

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customers as a reminder of the upcoming drought season/levels and rates.

7.2 Evergreen Metro District Logo

The Board reviewed new logo options for EMD. Director Ellis motioned to accept the revised logo and approve up to \$10,000 for new EMD vehicle decals. The motion was seconded by Secretary Viellenave, followed by Board approval.

7.3 Personnel

General Manager Stawski noted that he will schedule a Personnel Committee meeting in order to discuss a possible new employee benefit.

7.4 WJCMD Schedule of Charges

General Manager Stawski updated the Board on the West Jeff Schedule of Charges and the joint EMD/WJCMD committee to review the Schedule of Charges.

8.0 REPORT OF THE ATTORNEY

8.1 Proposed Legislative Bill

Attorney Cockrel discussed a proposed Bill regarding standard capital fees for new development and the need for consideration of their possible use.

Attorney Cockrel will notify General Manager Stawski when he has more information on the Morrison water storage option. A Water Committee meeting will be scheduled to discuss both the Morrison water storage option and the Hidden Valley Water District response letter regarding storage rights.

9.0 ANNOUNCEMENTS

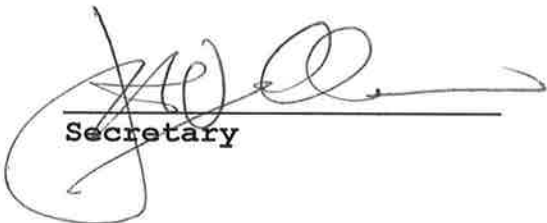
The next regular meeting of the Directors of the Board is scheduled for Wednesday, March 27, 2024, at 8:30 a.m. in the Administration Building Boardroom.

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10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:15 a.m.

Respectfully Submitted,


Secretary








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MINUTES OF THE EXECUTIVE SESSION
OF
EVERGREEN METROPOLITAN DISTRICT
HELD

March 27, 2024

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, March 27, 2024, at the Administration building at 12:30 p.m. and was adjourned at 12:45 p.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE

AT THE 12:30 P.M.

EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson
Treasurer Jack Wolfe
Secretary Jim Viellenave
Director John Ellis

Also in attendance:

Jason Stawski, General Manager
Dominique Devaney, Administration & HR Manager
Paul Cockrel, Attorney

EXECUTIVE
SESSION

The Executive Session of the Board was convened at 12:30 p.m. for the purpose of receiving advice from legal counsel regarding water rights negotiations in accordance with Section 24-6-402(4)(b), C.R.S.

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The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Director Ellis motioned to adjourn, seconded by Secretary Viellenave, followed by Board approval. The Executive Session was adjourned at 12:45 p.m.

Pursuant to Section 24-6-402(2) (d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on March 27, 2024, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.



Mark Davidson, Chairman

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MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

MARCH 27, 2024

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 11:15 a.m. on Wednesday, March 27, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, and Director John Ellis. Director Brian Stephens-Hotopp was absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the February 2024 Operational Board Meeting. Director Ellis motioned to approve the minutes as presented. Treasurer Wolfe seconded the motion, followed by Board approval.

4.0 REPORT OF THE GENERAL MANAGER

4.1 Documents for Signature

- Minutes of January 2024 Operational Board Meeting.

5.0 NEW SERVICES DEPARTMENT (NSE)

5.1 Developer Projects

27972 Meadow Drive (EMD): The owner has entered into an SDEA, and the deposit has been received.

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Evergreen Fire Protection District (EFPD) and Bradley Property: EFPD and the Bradley property are interested in potentially extending the sewer main up Highway 73 to provide service to the fire station at 5411 Highway 73 and future development.

5.2 Environmental

As of March 21, 2024, the Bear Creek stream flow at BCREVRCO was at 20 cfs and was 26 cfs at BCRMORCO. The Echo Lake SNOTEL site showed precipitation accumulation at 12.3" (129% of median) and a snow depth of 47" with a snow water equivalent of 8.8" (138% of median). With the latest snowstorm, the snow depth was showing at 65".

5.3 Other

The Kittredge Plant once again had a white substance coming into the plant. An investigation is ongoing.

6.0 COLLECTIONS & DISTRIBUTION DIVISION

6.1 Distribution

The crew repaired another water main valve in El Rancho that had bad bonnet bolts. Additional supplies were ordered in anticipation of more 1994 valves needing repair.

6.2 Collection System

Concrete Conservation rescheduled the installation of four manhole spray-in liners for late April.

The C&D crew completed surveying the El Pinal collections system for inflow/infiltration. Fourteen customer taps and 2,713 feet of clay main have been identified for rehabilitation. C&D Manager Levy is obtaining estimates for this work.

6.3 Other

The proposal for the Larkspur water main work was signed and sent to JVA.

Due to an engine failure, ATMR, the shop who installed the replacement Wacker Neuson engine, pulled the engine and took it back to their shop for further inspection.

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6.4 Purchase Requests

- A request was made to purchase two rugged laptops at a cost of \$5,750 to replace the dated desktop CPUs.

Treasurer Wolfe motioned to approve the purchase as requested. Director Ellis seconded the motion, followed by Board approval.

- A request was made to sell the 1996 Mack tandem dump truck due to additional repairs needed. Bruckner's Mack dealership offered \$10,000 for the truck as is.

Director Ellis motioned to sell the Mack dump truck for \$10,000. Secretary Viellenave seconded the motion, followed by Board approval.

7.0 WATER DIVISION

7.1 Water Treatment Plant Report

There were no State Health Department violations this period.

<u>Month of February</u>	Water Processed	22.79 MG
	Average Daily Flow	0.79 MGD
	Peak Daily Flow	1.31 MGD

TREATMENT PROCESS

	Average Influent	Average Effluent	Maximum Contaminant Level
Turbidity	1.45 NTU	0.03 NTU	0.1 NTU
Manganese	0.031 mg/1	0.008 mg/1	0.05 mg/1
Color	26.1 units	1.1 unit	15 units
	Influent	Effluent	
PH; min/max	6.7-7.0	6.7-7.4	
Chlorine Residual	---	1.42 mg/L	0.3 mg/L min- 4.0 mg/L max

Reject water discharged to Bear Creek: 0.231 mg. Reject water discharged to sewer: 0.81 mg. Water used for chemicals: 0.785 mg.

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7.2 Distribution - Cross Connections

Total in District	Tested and Certified to Date	Currently Failed
479	36	0

7.3 Projects

Cellular Meter Transition: There are currently 4,065 meters installed. Radio meters to be replaced total 364 and 89 meters will stay on the radio route due to lack of cell service.

Dam Outlet Repair: The 60% design is complete. A request will be brought before the Board when close to the 90% design stage.

Bulk Station Upgrade: The pay station equipment should be installed in April.

Flocculation Basin Repairs: Completed.

WTP Lab Equipment: An online pH and temperature sensor for raw water quality has been ordered.

SCADA Upgrade: The SCADA system is being upgraded for security, accessibility and functionality.

Northbase Tank Fire Mitigation: Completed.

Lead Service Line Inventory: There are 36 properties without documented service line material and will need to be potholed to verify they are not lead. Three properties' service lines have been verified not to be lead.

Membrane MCC Motor Starters: The remaining parts for the motor starter replacements are scheduled to be installed in April.

HSPS Pumps: Arvada Pump is recommending that HSPS Pump #1 be the next pump pulled for inspection and service.

7.4 Water Rights

The water storage status report was reviewed.

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7.5 Hodgson Ditch

Wheeler & Associates has been hired to evaluate the outlet works.

7.6 Purchase Request

- A request was made for Arvada Pump to pull and inspect HSPS pump #1 for evaluation and maintenance at an estimated cost of \$18,000.

Treasurer Wolfe motioned to approve the purchase as requested. Director Ellis seconded the motion, followed by Board approval.

8.0 WASTEWATER DIVISION

8.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of February:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.3909	.99	0.3873	0.70	0.0455	0.125
Max. Flow-MGD	0.5318	---	0.4375	---	0.0639	---
Avg. Turb-NTU	1.06	---	2.91	---	9.47	---
Avg. BOD-Mg/L	1.46	30	4.29	30	9.6	30
Avg. TSS-Mg/L	1.1	30	3.75	30	8.9	30
E. Coliform-CL/100ml	1	378/756	20	187/374	3	1075/2150
Ammonia-Mg/L	1.261	9.9 mg/L	3.55	7.4 mg/L	7.492	20 mg/L
T.I.N. Max	9.066	22.9 mg/L	9.37	22.9 mg/L	20.735	22.9 mg/L
Phosphorus-Mg/L	0.698	1.0 mg/L	0.255	1.0 mg/L	0.405	1.0 mg/L

8.2 Biosolids

Denali Water Solutions hauled 108,000 gallons of biosolids. The current year-month average is 135,000 gallons.

Staff collected biosolids samples for PFAS analysis, done annually in March.

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8.3 Facility/Operations

Operator time was spent on process control tests, plant operations, equipment maintenance and cleaning of plant buildings and grounds. The new Boerger primary sludge pump startup was performed on March 20, 2024, with no operational issues.

8.4 Maintenance

The diagnostics report was received for the centrifugal blower #3 issue. With the new blowers scheduled for delivery in June, management decided not to repair or replace. Currently, the plant is down two centrifugal blowers.

The new boiler has been installed.

8.5 Pump Stations

All lift stations were checked, with routine maintenance performed.

Electric demand for the current period:

Lift Station	Current Demand	Average Demand
El Pinal	23.887	20.885
Tanoa	7.051	6.799
Troutdale	4.172	5.732
Greystone	2.211	3.091

8.6 Purchase Requests

- A request was made for Grasmick Electric to perform plant preventative electrical maintenance at a cost of \$16,324.

Director Ellis motioned to approve the purchase as requested. Secretary Viellenave seconded the motion, followed by Board approval.

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- A request was made for installation of a new Kohler generator and ATS replacement for the El Pinal lift station with Grasmik Electric at a cost of \$137,171.

Treasurer Wolfe motioned to approve the above expenditure as requested. Director Ellis seconded the motion, followed by Board approval.

9.0 REPORT OF THE ATTORNEY

Attorney Cockrel requested a discussion regarding water rights negotiations be held in Executive Session.

10.0 EXECUTIVE SESSION

Director Ellis moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of receiving advice from legal counsel regarding water rights negotiations in accordance with Section 24-6-402(4)(b), C.R.S. The motion was seconded by Treasurer Wolfe and unanimously carried. The Board temporarily adjourned the regular meeting at 12:30 p.m. and convened in Executive Session.

Director Ellis motioned to reconvene in regular session at 12:45 p.m. Treasurer Wolfe seconded the motion, followed by Board approval.

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, April 24, 2024, at 8:30 a.m. in the Administration Building Boardroom.

12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:45 p.m.

Respectfully Submitted,



Secretary

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Jack P. Moore
John Ellis

Mark D. Carlson
Brianna P.