

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JUNE 25, 2025

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:55 a.m. on Wednesday, June 25, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

- 2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, and Director Brian Stephens-Hotopp. Secretary Jim Viellenave and Director Joe Frisk were absent with Board approval. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle, and Attorney Paul Cockrel. Ms. Jane Reuter of the Canyon Courier attended a portion of the meeting as a guest.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the May 2025 Administrative Board Meeting. Director Stephens-Hotopp motioned to approve the minutes as presented. Treasurer Wolfe seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

- 4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending May 31, 2025. Attached hereto and incorporated herein is the referenced report.

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5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Director Stephens-Hotopp motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Treasurer Wolfe seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of April 2025 Administrative Board Meeting
- Rules and Regulations Amendments

6.2 Administrative Request Agenda

A request was made for authorization to enter into an agreement for purchase of real property at 27833 Meadow Drive from Bison Properties, LLC, in the amount of \$1,350,000. The request will be discussed during Executive Session.

6.3 Administrative Items

Audit Committee members, Treasurer Wolfe and Director Stephens-Hotopp, will meet with Ms. Thuy Dam of CLA on June 27, 2025, at 9:00 a.m. to review and answer questions on the 2024 financials. Watson Coon Ryan will present the 2024 Draft Audit at the July Board meeting.

As directed by Treasurer Wolfe, Administration Manager Koch transferred \$1M from the ColoTrust Plus account to the Edge account.

AP Specialist, Scarlet Wesley, secured a free Amazon Business Prime membership through the Special District Association, which will result in an estimated savings of \$2,600 over two years. The package also includes a 25% discount on Maintenance, Repair and Operations (MRO) and IT purchases.

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The District's new Customer Service & Communications Coordinator is Ms. Dafni Salazar.

General Manager Stawski discussed an article published in the Canyon Courier on the end of the fluoridation program.

The SDA Annual Conference will be held September 16-18 in Keystone.

7.0 REPORT OF THE ATTORNEY

- 7.1 Attorney Cockrel updated the Board regarding the details of the final HB25-1211 and noted that the District is generally already in compliance with the new tap fee legislation. The District's Waterworth software and proposed rate study were also discussed.
- 7.2 Attorney Cockrel updated the Board on the Colorado Water and Power Authority loan document revisions.
- 7.3 Attorney Cockrel noted that notification of termination of the agreement for sale of water to Red Rocks Country Club has been conveyed.
- 7.4 Work continues on the Amendments to the Hiwan Water Agreement.
- 7.5 A term sheet counterproposal for the Hidden Valley Water Agreement was approved by the Water Committee and sent to Hidden Valley. After confirmation is received, the final proposal will be brought before the Board.

8.0 EXECUTIVE SESSION

Treasurer Wolfe moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of legal advice and negotiations on acquisition of property in accordance with Section 24-6-402(4)(a)(e), C.R.S. The motion was seconded by Chairman Davidson and unanimously carried. The Board temporarily adjourned the regular meeting at 10:22 a.m. and convened in Executive Session. The Executive Session was

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adjourned and the Board reconvened in regular session at 12:21 p.m.

9.0 REPORT OF THE GENERAL MANAGER (continued)

- 9.1 Bison Properties LLC Parcel. Treasurer Wolfe motioned to authorize an appraisal by a licensed or certified appraiser at a not-to-exceed amount of \$25,000 and civil engineering services evaluating site feasibility for property acquisition at a not-to-exceed cost of \$20,000. Director Stephens-Hotopp seconded the motion, followed by Board approval.

10.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, July 23, 2025, at 8:30 a.m. in the Administration Building Boardroom.

11.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 12:27 p.m.

Respectfully Submitted,


Secretary









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MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JUNE 25, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 12:27 p.m. on Wednesday, June 25, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

- 2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, and Director Brian Stephens-Hotopp. Secretary Jim Viellenave and Director Joe Frisk were absent with Board approval. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the May 2025 Operational Board Meeting. Treasurer Wolfe motioned to approve the minutes as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

4.0 OPERATIONAL REQUEST AGENDA

4.1 Requests

1. A request was made for a Change Order with Jim Noble, Inc., in the amount of \$56,625 for the Jefferson County Highway 73 project.
2. A request was made for service and repair to the Wacker excavator at an estimated cost of \$9,587.11.
3. A request was made for a maintenance agreement on the Water Treatment Plant's air compressor, a critical asset that

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requires quarterly maintenance, at a cost of \$4,268 for one year to be paid quarterly.

4.2 Operations Request Agenda Approval

Treasurer Wolfe motioned to approve the operational requests as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

5.0 REPORT OF THE GENERAL MANAGER

5.1 Documents for Signature

- Minutes of April Operational Board Meeting and Executive Session

6.0 WATER RESOURCES DIVISION

6.1 Development

There were no changes on current project development.

6.2 Environmental

As of June 17, 2025, the stream gauge at BCREVRCO was at 38.4 cfs, the stream flow was 56.9 cfs at BCRMORCO, and precipitation received was 16.7 inches (92% of median).

6.3 Water Rights

The water storage status report was provided to the Board.

7.0 COLLECTIONS & DISTRIBUTION DIVISION

7.1 Distribution

The crew is performing Green Zone PRV maintenance and will cap the 8" water main at the Douglas Park tank site. The meter pit/S&W repair project will begin with 16 repairs planned.

7.2 Collection System

The crew is jetting lines in EMD and West Jeff. The crew responded to an SSO permit violation and found a sewer main backup, which was jetted and cleared. The SSO was reported to the state with all paperwork submitted.

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7.3 Capital Projects

The new warehouse water main has been installed and tested.

8.0 WATER DIVISION

8.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of May

Water Processed

| WTP INFLUENT | | |
|-----------------|---------|---------|
| | Average | Highest |
| Turbidity, NTU | 2.7 | 11.60 |
| Manganese, mg/L | 0.037 | 0.073 |
| TOC, mg/L | 4.8 | 5.3 |
| Temperature, C | 12.2 | 16.8 |

| WTP EFFLUENT | | | |
|---------------------|---------|---------------------------------------|---------------|
| | Average | Lowest | Limit |
| Free Chlorine, mg/L | 1.58 | 1.03 | ≥0.3 |
| | Average | 95 th Percentile/ Limit | Highest/Limit |
| Turbidity, NTU | 0.030 | 0.048/0.1 | 0.094/≤0.5 |

| Secondary Drinking Water Standards (non-enforceable) | | | |
|--|---------|---------|-------|
| | Average | Limit | |
| Manganese, mg/L | 0.007 | 0.050 | |
| pH | 6.98 | 6.5-8.5 | |
| | Average | Goal | Limit |
| Fluoride, mg/L | 0.799 | 0.7 | 2 |

The Water Treatment Plant processed 28.84 million gallons of water.

The Water Treatment Plant has run out of fluoride. The last day of a 0.7 mg/L target residual was May 31, 2025. The fluoride feeder has been shut down, and CDPHE was notified of the discontinuation.

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8.2 Transmission and Water Quality

Backflow Assemblies: 27% have been tested with one current failure.

8.3 Meters and Customer Service

Metered Water: 26.31 million gallons with an apparent water loss of 8%. The national water loss average is 15%.

8.4 Projects

Meter Replacement Project: 96% of the District is on the new metering system with 50 meters remaining.

Dam Outlet: CDPHE is reviewing the plans.

Water Treatment Plant Remodel: EMD, JVA and Rice Lake West have reviewed the 90% project design. The 100% design will be reviewed in July.

9.0 WASTEWATER DIVISION

9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of May:

| | Evergreen | Permit Level | West Jeff | Permit Level | Kittredge | Permit Level |
|----------------------|-----------------------------------|--------------|-----------------------------------|--------------|-----------|---------------------------|
| Avg. Flow-MGD | 0.4424 | .99 | 0.3931 | 0.70 | 0.0436 | 0.125 |
| Max. Flow-MGD | 0.7252 | --- | 0.5006 | --- | 0.0600 | --- |
| Avg. Turb-NTU | 0.9 | --- | 1.91 | --- | 3.56 | --- |
| Avg. BOD-Mg/L | 2.11 | 30 | 2.81 | 30 | 6.41 | 30 |
| Avg. TSS-Mg/L | 1.1 | 30 | 2.43 | 30 | 6.2 | 30 |
| E. Coliform-CL/100ml | 1/100 ml | 378/756 | 5/100 ml | 187/374 | 7/100 ml | 1075/2150 colonies/100 ml |
| Ammonia-Mg/L | 0.105 | 17 mg/L | 0.589 | 5.0 mg/L | 0.904 | 10 mg/L |
| T.I.N. Max | 7.535 | 22.9 mg/L | 7.07 | 22.9 mg/L | 5.273 | 22.9 mg/L |
| Phosphorus-Mg/L | 0.265 | 1.0 mg/L | 0.133 | 1.0 mg/L | 0.540 | 1.0 mg/L |
| Temperature | 13.31°C MWAT 13.55°C Daily Max | | 13.81°C MWAT 14.02°C Daily Max | | | |
| pH | 6.62-6.76 | 6.1-9.0 | 6.74-6.94 | 6.4-9.0 | 6.99-7.34 | 6.0-9.0 |

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9.2 Biosolids

Denali Water Solutions hauled 54,000 gallons of biosolids in 9 loads.

9.3 Maintenance

LSI was able to get the two PLC analog cards that failed in May covered under warranty. A spare card was also purchased.

9.4 Lift Stations

All lift stations are operating normally.

9.5 Capital Projects

Biosolids Dewatering Project: The notice to proceed was issued in June, and an onsite preconstruction meeting was held on June 19, 2025.

10.0 REPORT OF THE ATTORNEY

None

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, July 23, 2025, at 8:30 a.m. in the Administration Building Boardroom.

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12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:58 p.m.

Respectfully Submitted,


Secretary








