MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JUNE 26, 2024

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:45 a.m. on Wednesday, June 26, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, and Director John Ellis. Director Brian Stephens-Hotopp and Treasurer Jack Wolfe were absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the May 2024 Administrative Board Meeting and Executive Session. Secretary Viellenave motioned to approve the minutes as presented. Director Ellis seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

4.1 General Manager Stawski presented the Statement of Cash and Investments for the period ending May 31, 2024. Attached hereto and incorporated herein is the referenced report.

5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Secretary Viellenave motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Director Ellis seconded the motion, followed by Board approval.

6.0 REQUEST AGENDA

6.1 Inclusion Hearing - 33838 Upper Bear Creek Road

The Inclusion Hearing opened at 9:20 a.m. Notice of the Inclusion Hearing was published, and no objections were received. NSE Manager Riggle joined this portion of the meeting to discuss the Petition for Inclusion for sewer only because of a failed septic tank. Attorney Cockrel suggested adding a note on the permit that if the property owner sells the property, they need to get an easement across the northern portion of the property for access to the sewer service line. The Inclusion Hearing closed at 9:26 a.m.

Director Ellis motioned to approve the Order of Inclusion for Wastewater only as presented. Secretary Viellenave seconded the motion, followed by Board approval.

6.2 Bidding and Contract Procedures

General Manager Stawski requested a change to the Rules and Regulations, Section 3.12.A, changing the notice for bids to be published from $60,000 or more to "as required by law."

6.3 FSA Funds

Management requested authorization to retain forfeited FSA funds from terminated employees in an account for potential incidental FSA expenses.

6.4 Administration Building Roof

Roof Connect inspected the roof of the administration building and provided a proposal that was presented to the Board for replacement/repair of the roof at a cost of $27,652 of which $23,836.03 would be EMD's portion. Approval was requested for costs not-to-exceed $25,000.

6.5 Approval

Director Ellis motioned to approve all items on the Request Agenda as presented. Secretary Viellenave seconded the motion, followed by Board approval.

7.0 REPORT OF THE GENERAL MANAGER

7.1 Documents for Signature

- Minutes of April 2024 Administrative Board Meeting and Executive Session

7.2 Schedule of Charges for WJCMD

General Manager Stawski's informational memo on the Schedule of Charges was distributed to the Board.

7.3 EMD Strategic Plan

The draft of Mission, Vision, Core Values and Goals and Objectives were sent to all Board Directors for comment.

7.4 Audit

The Audit will be presented at the July regular Board meeting. No Audit Committee meeting will be held beforehand.

7.5 GEI - Dam Outlet Project

Mr. Chad Masching and Mr. Charlie Magill of GEI attended this portion of the meeting to provide an engineering update on the Dam Outlet project. Water Manager Rosenburg joined this portion of the meeting.

7.6 Budget

General Manager Stawski reviewed actual to budget for revenue and expenses. The capital plan was also discussed.

7.7 Annual Picnic

The company picnic has been scheduled at Dedisse Park on Friday, July 12, at 12:00 p.m.

8.0 REPORT OF THE ATTORNEY

8.1 Hiwan Country Club Agreement Amendment

Attorney Cockrel reported that he and General Manager Stawski are working on the Hiwan Country Club water agreement amendment.

8.2 3959 Ponderosa Lane

A $25,100 statutory lien has been filed against the owner of 3959 Ponderosa Lane for illegal connections to the water and wastewater system for a rental unit on the property.

9.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, July 24, 2024, at 8:30 a.m. in the Administration Building Boardroom.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Secretary

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JUNE 26, 2024

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 11:30 a.m. on Wednesday, June 26, 2024. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, and Director John Ellis. Director Brian Stephens-Hotopp and Treasurer Jack Wolfe were absent with Board approval. Also present were General Manager Jason Stawski, Administration & HR Manager Dominique Devaney and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the May 2024 Operational Board Meeting. Director Ellis motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 REQUEST AGENDA

4.1 The Board reviewed the Operations Request Agenda. Director Ellis motioned to approve the Request Agenda as presented. Secretary Viellenave seconded the motion, followed by Board approval.

5.0 REPORT OF THE GENERAL MANAGER

5.1 Documents for Signature

- Minutes of April 2024 Operational Board Meeting.

6.0 NEW SERVICES DEPARTMENT (NSE)

6.1 Development

Sturm (KSWD): An SDEA has been executed.

WKLR (WJCMD): Preliminary sewer and water line designs have been received and are being reviewed.

6.2 Environmental

As of June 19, 2024, the Bear Creek stream flow at BCREVRCO was at 67.7 cfs and was 59.5 cfs at BCRMORCO. The Echo Lake SNOTEL site showed precipitation accumulation at 0". As of June 2, 2024, 18.2" of precipitation has been received.

Staff met with CDPHE to review the upcoming TMDL requirements. The proposed limit is 0.1 mg/L and 0.2 mg/L for our wastewater treatment plants and a 53% reduction from non-point sources.

7.0 COLLECTIONS & DISTRIBUTION DIVISION

7.1 Distribution

General Manager Stawski provided an update on the Cozy Cleaners Creek Crossing proposed water main.

The crew continues work on the lead service line inventory.

A Pac States hydrant was replaced on Independence Trail, and a hydrant at Walmart that would not shut down properly was repaired. The crew also replaced bolts on four water main valves that were leaking at the intersection leading into Walmart.

7.2 Collection System

The crew is inspecting sewer mains downstream of the El Pinal force main for defects before the potential elimination of the Tanoa lift station.

8.0 WATER DIVISION

8.1 Water Treatment Plant Report

There were no State Health Department violations this period.

Month of May    Water Processed    29.55 MG

TREATMENT PROCESS

| | Average Influent | Average Effluent | Maximum Contaminant Level |
|---|---|---|---|
| Turbidity | 4.2 NTU | 0.03 NTU | 0.1 NTU |
| Manganese | 0.036 mg/1 | 0.007 mg/1 | 0.05 mg/1 |
| Color | 67 units | 1.2 unit | 15 units |
| | Influent | Effluent | |
| PH; min/max | 6.7-7.4 | 6.7-7.3 | |
| Chlorine Residual | --- | 1.55 mg/L | 0.3 mg/L min-4.0 mg/L max |

Reject water discharged to Bear Creek: 0.233. Reject water discharged to sewer: 0.892 mg. Water used for chemicals: 1.02 mg.

8.2 Distribution - Cross Connections

| Total in District | Tested and Certified to Date | Currently Failed |
|---|---|---|
| 479 | 127 | 0 |

Cellular Meter Transition: There are currently 4,138 meters installed. Radio meters to be replaced total 293 and 89 meters will stay on the radio route due to lack of cell service.

Lead and Copper Sampling: Collection of samples has begun and will take place between June and September.

8.3 Projects

Dam Outlet Repair: GEI is finalizing 100% design plans, specifications and basis of design technical memo.

SCADA Upgrade: PLC tags are being identified and an asset hierarchy is being built. Preliminary SCADA screens and functionality have been provided to staff.

HSPS Pump #1: Arvada Pump has repaired and installed HSPS pump #1. HSPS pump #3 will be inspected and repaired next.

8.4 Water Rights

The water storage status report was reviewed.

9.0 WASTEWATER DIVISION

9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of May:

| | Evergreen | Permit Level | West Jeff | Permit Level | Kittredge | Permit Level |
|---|---|---|---|---|---|---|
| Avg. Flow-MGD | 0.4839 | .99 | 0.4232 | 0.70 | 0.0445 | 0.125 |
| Max. Flow-MGD | 0.6388 | --- | 0.5075 | --- | 0.0615 | --- |
| Avg. Turb-NTU | 1.52 | --- | 3.23 | --- | 3.9 | --- |
| Avg. BOD-Mg/L | 2.23 | 30 | 3.5 | 30 | 4.87 | 30 |
| Avg. TSS-Mg/L | 1.46 | 30 | 4 | 30 | 3.6 | 30 |
| E. Coliform-CL/100ml | 14 | 378/756 | 23 | 187/374 | 4 | 1075/2150 |
| Ammonia-Mg/L | 0.915 | 17 mg/L | 1.678 | 5.0 mg/L | 0.814 | 10 mg/L |
| T.I.N. Max | 9.94 | 22.9 mg/L | 12.34 | 22.9 mg/L | 8.187 | 22.9 mg/L |
| Phosphorus-Mg/L | 0.352 | 1.0 mg/L | 0.224 | 1.0 mg/L | 0.39 | 1.0 mg/L |

9.2 Biosolids

Denali Water Solutions hauled 210,000 gallons of biosolids in 35 loads. The current year-month average is 126,000 gallons.

9.3 Maintenance

The back wash system pneumatic valves are being installed by staff. The new sludge loadout pump was installed.

9.4 Lift Stations

The El Pinal Kohler generator has been delivered and is awaiting installation. The ATS is scheduled for delivery in July.

9.5 Capital Projects

Biosolids Design Project: JVA is working on options discussed with staff for a screw press operation in the old chem building and a new building to the south for the dumpster. The next meeting with JVA is scheduled for July 1, 2024.

10.0 REPORT OF THE ATTORNEY

None

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, July 24, 2024, at 8:30 a.m. in the Administration Building Boardroom.

12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:30 p.m.

Respectfully Submitted,

Secretary