

RECORD OF PROCEEDINGS

MINUTES OF THE EXECUTIVE SESSION OF EVERGREEN METROPOLITAN DISTRICT

HELD

July 23, 2025

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, July 23, 2025, at the Administration building at 10:47 a.m. and was adjourned at 11:40 a.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE

AT THE 10:47 A.M.
EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson
Secretary Jim Viellenave
Treasurer Jack Wolfe
Director Joe Frisk
Director Brian Stephens-Hotopp (via Zoom)

Also in attendance:

Jason Stawski, General Manager
Shelley Koch, Administration Manager
Thomas Riggles, Water Resources Manager
Paul Cockrel, Attorney

EXECUTIVE SESSION

The Executive Session of the Board was convened at 10:47 a.m. for the purpose of receiving legal advice on the acquisition of real property in accordance with Section 24-6-402(4)(b), C.R.S.

The Board discussed the possibility of a Letter of Intent regarding the Bison Properties parcel on Meadow Drive.

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The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Treasurer Wolfe motioned to adjourn and reconvene in regular session, seconded by Director Frisk, followed by Board approval. The Executive Session was adjourned at 11:40 a.m.

Pursuant to Section 24-6-402(2) (d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on July 23, 2025, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.



Mark Davidson, Chairman

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MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JULY 23, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 11:42 a.m. on Wednesday, July 23, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

- 2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, and Director Joe Frisk. Director Brian Stephens-Hotopp attended via Zoom. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the June 2025 Operational Board Meeting. Director Frisk motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 OPERATIONAL REQUEST AGENDA

4.1 Requests

1. A request was made for approval of a change in the cost of the flowmeter and mounting bands purchase from \$7,345 to \$7,501.86. The increase was due to shipping cost.
2. A request was made for a not-to-exceed cost of \$15,000 for Concrete Conservation to apply SpectraShield liner to four sewer manholes on Little Cub Creek Drive for \$11,175 which includes mobilization. Pressure injected grout may be needed for an additional cost of \$395 per gallon.

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3. A request was made for Titan Machinery to repair the New Holland backhoe due to significant hydraulic leaks at a not-to-exceed cost of \$7,500.

4.2 Operations Request Agenda Approval

Director Frisk motioned to approve the operational requests as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

5.0 REPORT OF THE GENERAL MANAGER

5.1 Documents for Signature

- Minutes of May Operational Board Meeting

6.0 WATER RESOURCES DIVISION

6.1 Development

There were no changes on current project development.

6.2 Environmental

As of July 16, 2025, the stream gauge at BCREVRCO was at 17.6 cfs, the stream flow was 17.3 cfs at BCRMORCO, and precipitation received was 18.4 inches (90% of median).

The energy performance contracting is moving forward.

6.3 Water Rights

The water storage status report was provided to the Board.

6.4 Energy Performance Contracting

Water Resources Manager Riggle updated the Board on the energy performance contracting.

7.0 COLLECTIONS & DISTRIBUTION DIVISION

7.1 Distribution

The crew completed the cut and cap of the 8" water main at Douglas Park and will next proceed with the driveway improvements.

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The crew is assisting the Water Department with repair and replacement of 14 water meter pits to the newer yoke style.

7.2 Collection System

The crew is jetting lines in the Hiwan Hills area.

7.3 Capital Projects

The completed warehouse water main Notice of Final Payment has been published in the Canyon Courier.

Bear Creek Crossing Water Main: C&L Water Solutions is ready to proceed with the water main repair at Cozy Cleaners. A pre-construction meeting was held on July 21, and mobilization will begin on July 28, 2025.

8.0 WATER DIVISION

8.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of June

Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	2.25	11.60
Manganese, mg/L	0.033	0.063
TOC, mg/L	3.25	3.4
Temperature, C	15.3	20.6

WTP EFFLUENT			
	Average	Lowest	Limit
Free Chlorine, mg/L	1.62	1.07	≥0.3
	Average	95 th Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.027	0.039/0.1	0.084/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.006	0.050	
pH	6.99	6.5-8.5	
	Average	Goal	Limit

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Fluoride, mg/L	0.26	0.7	2
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The Water Treatment Plant processed 39.11 million gallons of water.

The Water Treatment Plant has run out of fluoride. The last day of a 0.7 mg/L target residual was May 31, 2025. The fluoride feeder has been shut down, and CDPHE was notified of the discontinuation.

8.2 Transmission and Water Quality

Backflow Assemblies: 35% have been tested with three current failures.

8.3 Meters and Customer Service

Metered Water for June, 2025: 35.56 million gallons with an apparent water loss of 9%. The national water loss average is 15%.

8.4 Projects

Meter Replacement Project: 97% of the District is on the new metering system with 53 meters remaining.

Dam Outlet: CDPHE provided comments for the outlet improvement plans. GEI will address the comments and provide a proposal to EMD for the next phase of the project. RJH Consultants has been contacted for a proposal as well, but indicated GEI will need to remain involved as the Engineer of Record.

Water Treatment Plant Remodel: The 100% design will be reviewed in August.

9.0 WASTEWATER DIVISION

9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

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Month of June:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.4298	.99	0.3948	0.70	0.0379	0.125
Max. Flow-MGD	0.4919	---	0.4615	---	0.0588	---
Avg. Turb-NTU	0.77	---	1.93	---	1.77	---
Avg. BOD-Mg/L	1.28	30	1.98	30	429	30
Avg. TSS-Mg/L	0.4	30	1.5	30	3.1	30
E. Coliform-CL/100ml	1/100 ml	378/756	10/100 ml	187/374	5/100 ml	1075/2150 colonies/100 ml
Ammonia-Mg/L	0.389	16 mg/L	0.512	4.0 mg/L	1.087	12 mg/L
T.I.N. Max	6.916	22.9 mg/L	6.95	22.9 mg/L	4.295	22.9 mg/L
Phosphorus-Mg/L	0.128	1.0 mg/L	0.133	1.0 mg/L	0.575	1.0 mg/L
Temperature	16.22°C MWAT 16.68°C Daily Max		16.48°C MWAT 17.17°C Daily Max			
pH	6.55-6.72	6.1-9.0	6.85-6.98	6.4-9.0	7.16-7.28	6.0-9.0

9.2 Biosolids

Denali Water Solutions hauled 258,000 gallons of biosolids in 43 loads. The current year-month average is 135,000 gallons.

9.3 Maintenance

The two backwash pumps were delivered, and staff will schedule installation.

During the planned Xcel power outage, the Wastewater plant technician discovered an oil leak at the standby generator. Power Systems West made a site visit and will provide a quote for repairs and maintenance while down, and a rental generator.

9.4 Lift Stations

Grasmick Electric completed the electrical preventive maintenance for the lift stations. No issues were detected during inspections.

9.5 Capital Projects

Biosolids Dewatering Project: Rice Lake West will hold progress meetings every two weeks. The project mobilization will occur once Jefferson County approves the building permit.

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10.0 REPORT OF THE ATTORNEY

None

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, August 27, 2025, at 8:30 a.m. in the Administration Building Boardroom.

12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:10 p.m.

Respectfully Submitted,



Secretary








