

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JANUARY 22, 2025

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:38 a.m. on Wednesday, January 22, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

- 2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, Director John Ellis and Director Brian Stephens-Hotopp (via Zoom). Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the December 2024 Administrative Board Meeting. Director Ellis motioned to approve the minutes as presented. Director Stephens-Hotopp seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

- 4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending December 31, 2024. Attached hereto and incorporated herein is the referenced report.

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5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Director Ellis motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Director Stephens-Hotopp seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of November 2024 Administrative Board Meeting and Executive Session
- WJCMD to EMD 2025 Schedule of Charges
- Previously approved Amendment to Bell Park Estates Easement regarding the removal of EMD's responsibility with regard to a retaining wall being constructed over the sewer main at 26248 Bell Park Drive

6.2 Administrative Request Agenda

None

6.3 Administrative Items

The Intacct implementation has been going well. CLA is working to get the 2025 budget added.

A meeting will be held on January 24, 2025, regarding the Kittredge proposed consolidation.

The Call for Nominations for the 2025 election will be published in the Canyon Courier and the Clear Creek Courant. Self-nomination forms were available at the Board meeting. Attorney Cockrel noted that the last day to file self-nomination forms is 2/28/25, the last day to file write-in candidates is 3/3/25, and the first day to cancel the election if no opposition is 3/4/25.

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General Manager Stawski updated the Board on the District's Strategic Planning effort. The next update will be presented at the June Board meeting.

The Board agreed with staff that the office will be open by appointment only on Fridays due to the 9/80 employee work schedule.

The Board agreed with General Manager Stawski to add the Martin Luther King, Jr., as a District holiday. The Employee Handbook holiday schedule will be updated.

7.0 REPORT OF THE ATTORNEY

7.1 As requested by Mr. Jack Buchanan, a meeting was held on January 20, 2025, with General Manager Stawski and Attorney Cockrel regarding the Observatory property. The Board was provided updated information regarding the development.

7.2 Water Resources Manager Riggle presented the proposed irrigation amendments to Water Regulations to the Board. A public hearing will be held on the rate increase at the February 26th Board meeting.

7.3 The Amendment to the Hiwan Water Agreement is in process. A Zoom meeting will be scheduled with Attorney Cockrel, Attorney Ela, District staff and Hiwan representatives to discuss.

7.4 The AT&T Lease Agreement Amendment is under review by AT&T.

8.0 ANNOUNCEMENTS

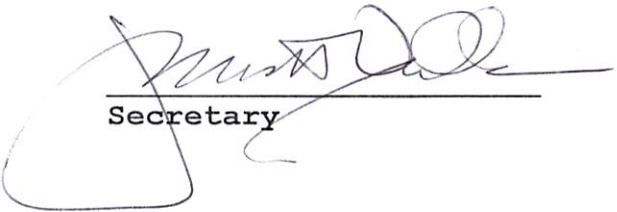
The next regular meeting of the Directors of the Board is scheduled for Wednesday, February 26, 2025, at 8:30 a.m. in the Administration Building Boardroom.

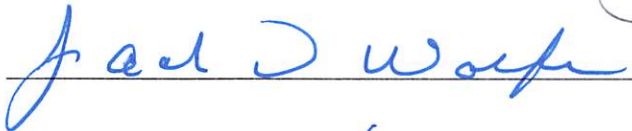
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9.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:56 a.m.

Respectfully Submitted,


Secretary







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MINUTES OF THE EXECUTIVE SESSION OF EVERGREEN METROPOLITAN DISTRICT

HELD

January 22, 2025

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, January 22, 2025, at the Administration building at 10:54 a.m. and was adjourned at 12:55 p.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE

AT THE 10:54 A.M.
EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson
Treasurer Jack Wolfe
Secretary Jim Viellenave
Director John Ellis
Director Brian Stephens-Hotopp (via Zoom)

Also in attendance:

Jason Stawski, General Manager
Shelley Koch, Administration Manager
Thomas Riggle, Water Resources Manager
Michael Levy, C&D Manager
Kevin Rosemeyer, Water Manager
Paul Cockrel, Attorney

EXECUTIVE SESSION

The Executive Session of the Board was convened at 10:54 a.m. for the purpose of receiving advice from legal counsel regarding the Northstar Observatory tap transfers and GEI contract issues and review of security sensitive information from the Hydraulic Model and fraudulent transactions on District accounts at Evergreen National Bank in

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accordance with Section 24-6-402(4)(b)(e), C.R.S.

The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(b)(e), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Secretary Viellenave motioned to adjourn and reconvene in regular session, seconded by Director Ellis, followed by Board approval. The Executive Session was adjourned at 12:55 p.m.

Pursuant to Section 24-6-402(2)(d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on January 22, 2025, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.



Mark Davidson, Chairman

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MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

JANUARY 22, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

- 1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 10:07 a.m. on Wednesday, January 22, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

- 2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, Director John Ellis and Director Brian Stephens-Hotopp (via Zoom). Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle, Water Manager Kevin Rosemeyer, C&D Manager Michael Levy, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

- 3.1 The Board reviewed the minutes of the December 2024 Operational Board Meeting. Treasurer Wolfe motioned to approve the minutes as amended. Director Ellis seconded the motion, followed by Board approval.

4.0 OPERATIONAL REQUEST AGENDA

4.1 Purchase Requests

1. Replacement of back wash pumps at the Wastewater Treatment Plant from Falcon Environmental at a cost of \$19,386.
2. Purchase of an online organics monitor for measuring Total Organic Carbon at a cost of \$13,835.
3. Three-year term renewal of Cartegraph software at a cost of \$18,873.05 for the first year. The annual cost will

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increase to \$19,000 for the second year and \$20,000 for the third year. Attorney Cockrel will check the termination clause.

4. Cozy Cleaners/Bear Creek Water Main replacement at a cost Not to Exceed \$350,000, with the lowest bidding contractor. Attorney Cockrel will review the easements.

5. Final acceptance of the Hydraulic Model.

4.2 Operations Request Agenda Approval

Secretary Viellenave motioned to approve all items as presented except for Item #4, which was removed. Director Ellis seconded the motion, followed by Board approval.

5.0 EXECUTIVE SESSION

Director Ellis moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of receiving legal advice regarding the Northstar Observatory water taps transfer and GEI contract issues and the review of security sensitive information from the Hydraulic Model and fraudulent check activities on District accounts at the Evergreen National Bank in accordance with Section 24-6-402(4)(b)(e), C.R.S. The motion was seconded by Secretary Viellenave and unanimously carried. The Board temporarily adjourned the regular meeting at 10:54 a.m. and convened in Executive Session. The Executive Session was adjourned and the Board reconvened in regular session at 12:55 p.m.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of November 2024 Operational Board Meeting

6.2 Biosolids Dewatering Project

Five bids were received for the CMAR biosolids dewatering project. Of the five bids, the low bid was received from Rice Lake West at \$13,600 for preconstruction services.

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Director Ellis motioned to approve the Rice Lake West proposal as presented. The motion was seconded by Treasurer Wolfe, followed by Board approval.

7.0 WATER RESOURCES DIVISION

7.1 Development

The Fairfield Inn and Suites property in El Rancho is for sale.

7.2 Environmental

As of January 14, 2025, the Bear Creek stream gauge at BCREVRCO was under ice, stream flow was 14.2 cfs at BCRMORCO, and precipitation received was 5.7 inches. Current snowpack at the Echo Lake site is 19 inches with a snow water equivalent of 4.1 inches.

CDPHE released the draft TMDL regulations for the Bear Creek Watershed. General Manager Stawski will provide comments during the 60-day comment period. The draft shows EMD will be required to meet a 0.1 mg/L total phosphorous concentration limit and 164 lbs/year.

7.3 Water Rights

The water storage status report was provided to the Board.

8.0 COLLECTIONS & DISTRIBUTION DIVISION

8.1 Distribution

The crew repaired one water main break at 27977 Lupine Drive and is valve exercising in the Blue Zone.

8.2 Collection System

No updates.

8.3 Capital Projects

The Wachs valve exercising machine should arrive in late February.

The 1992 International dump truck has been listed for sale or trade on the GovDeals.com auction website.

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9.0 WATER DIVISION

9.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of December

Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	1.07	2.29
Manganese, mg/L	0.023	0.038
TOC, mg/L	1.83	1.9
Temperature, C	6.03	7.3

WTP EFFLUENT			
	Average	Lowest	Limit
Free Chlorine, mg/L	1.32	1.06	≥0.3
	Average	95 th Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.026	0.045/0.1	0.072/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.005	0.050	
pH	7.34	6.5-8.5	
	Average	Goal	Limit
Fluoride, mg/L	0.81	0.7	2

The Water Treatment Plant processed 24.36 million gallons of water. No water was discharged to Bear Creek due to scheduled maintenance.

9.2 Transmission and Water Quality

Backflow Assemblies: 98.5% have been tested with no current failures.

9.3 Meters and Customer Service

Metered Water: 21.55 million gallons with an apparent water loss of 11.5%. The national average of 15%.

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9.4 Projects

Water Treatment Plant Roof Replacement: B&M Roofing completed the roof replacement.

Telemetry Radio Project: All sites have been upgraded to the new radios except the Troublesome Gulch Valve Station due to communication problems.

Dam Outlet: Management is waiting for the final design and specifications from GEI.

Water Treatment Plant Remodel: The SRF loan application has been submitted.

Floc-Sed Lighting: Grasmick Electric completed installation of the LED lighting.

Floc-Sed Mold Remediation: The exhaust fan has been installed, and painting is complete.

9.5 Other

Forest Hill AT&T Site: Attorney Cockrel has drafted an Amendment to the Lease Agreement for review by AT&T.

10.0 WASTEWATER DIVISION

10.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

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Month of December:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.4023	.99	0.3945	0.70	0.0475	0.125
Max. Flow-MGD	0.4297	---	0.4461	---	0.0614	---
Avg. Turb-NTU	0.90	---	2.37	---	2.22	---
Avg. BOD-Mg/L	1.14	30	3.23	30	3.2	30
Avg. TSS-Mg/L	0.8	30	1.6	30	2.0	30
E. Coliform-CL/100ml	5#/100 ml	378/756	2#/100 ml	187/374	2#/100 ml	1075/2150 colonies/100 ml
Ammonia-Mg/L	1.01	9.2 mg/L	1.816	5.4 mg/L	2.705	14 mg/L
T.I.N. Max	8.511	22.9 mg/L	5.72	22.9 mg/L	4.045	22.9 mg/L
Phosphorus-Mg/L	0.378	1.0 mg/L	0.148	1.0 mg/L	0.205	1.0 mg/L
pH	6.58 to 6.75	6.1 to 9.0	6.83 min/6.98 max	6.4 to 9.0	6.91 min/7.3 max	6.0 to 9.0

10.2 Biosolids

Denali Water Solutions hauled 60,000 gallons of biosolids in 10 loads. The current year-month average is 126,000 gallons.

10.3 Maintenance

Grasmick Electric completed the electrical preventive maintenance inspections. Two positive displacement blower disconnects were replaced.

Staff expects to present a quote at the February Board meeting from Crane Works to replace the 10-year-old 2-ton crane and utility bed, which was deemed out of service for heavy lifting due to serious rusting on the outer cylinder housing.

10.4 Lift Stations

Staff installed two check valves and one three-way valve on the discharge piping.

10.5 Capital Projects

Centrifugal Blower Replacement Project: Staff is waiting for the installation of the double blower room doors.

11.0 REPORT OF THE ATTORNEY

None

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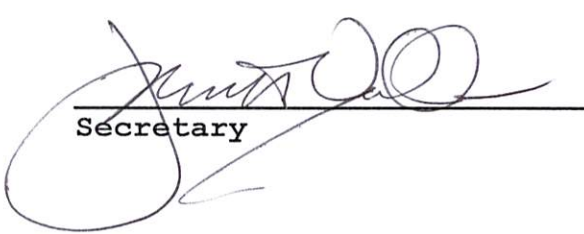
12.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, February 26, 2025, at 8:30 a.m. in the Administration Building Boardroom.

13.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:31 p.m.

Respectfully Submitted,


Secretary

