

RECORD OF PROCEEDINGS

West Jefferson County Metropolitan District February 20, 2025 Regular Meeting of the Board of Directors

1.0 Call to Order at 2:03 PM

- 1.1 The regular monthly meeting of the Board of Directors of West Jefferson County Metropolitan District was called to order by Chairman Garrod at 2:03 p.m. on Thursday, February 20, 2025. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.
- 1.2 In attendance were Chairman Kelly Garrod, Secretary Pat Temple, Treasurer Elizabeth Adams, and Director Kenneth Frick. Director Kevin Grieve was absent with Board approval. Also attending in the Board Room were General Manager Jason Stawski, Administration Manager Shelley Koch, Wastewater Manager Kevin Johnson, Water Resources Manager Thomas Riggle, and Attorney Paul Cockrel.

2.0 Guests

- 2.1 A CORA request was received for information on the 2025 WJCMD budget/rates and the fluoride program. Ms. Holly Huyck, Ms. Robyn Choate Shegda, and Ms. Silvia Robertson appeared before the Board to discuss water fluoridation and base rate increases. While acknowledging that notice was provided in the *Canyon Courier* and on the Evergreen Metro District (EMD) website, Ms. Huyck requested a notice be sent directly to customers informing them of the plan to eliminate fluoride in the water. General Manager Stawski explained the reasoning behind the decision.

Ms. Huyck then discussed increases in water and wastewater base rates. General Manager Stawski reviewed rates, as well as system development fees, irrigation and upcoming capital improvement projects. Ms. Huyck also inquired about biosolids dewatering, and General Manager Stawski presented information about the upcoming project.

3.0 Minutes of Previous Meetings

- 3.1 The Board reviewed the draft minutes of the regularly scheduled January 2025 Board Meeting. Secretary Temple requested less acronyms be used. A motion was made by Secretary Temple and seconded by Director Frick to approve the Board Meeting Minutes as amended. All approved.

4.0 Treasurer's Report

- 4.1 Treasurer Adams presented the Treasurer's Report. The Treasurer's Report included a review of operating and developer funds, investments, list of current investment rates, bills for payment, financial summary, and operational project

RECORD OF PROCEEDINGS

costs. Information on the monthly financial activities of the District is contained in the Administration Report.

- 4.2 Treasurer Adams requested opening another CSafe Core account for Capital Funds.
- 4.3 Treasurer Adams reviewed agencies that allow investments with public funds. The Board discussed bond investments, and Treasurer Adams requested that Northland Securities make a bond presentation to the Board at the next regular Board meeting.
- 4.4 Treasurer Adams motioned to approve the Treasurer's Report and payment of all accounts presented. Secretary Temple seconded. All approved.

5.0 Manager's Report

- 5.1 General Manager Stawski reviewed the Administration report, a copy of which is on file with the District records.
- 5.2 The 2025 Adopted Budget was filed electronically with the Division of Local Government, and notification was received that it was accepted.
- 5.3 A Call for Nominations for the 2025 election was published in the *Canyon Courier*.
- 5.4 The Kittredge Sanitation and Water District has unanimously voted to move forward with consolidation with Evergreen Metropolitan District in 2025.
- 5.5 The next Board meeting is scheduled for Thursday, March 20, 2025, at 2:00 p.m.

6.0 Legal

- 6.1 Attorney Cockrel explained possible legislation regarding duty to serve and how to establish rates.

7.0 Operations Report

- 7.1 The Operations Report was presented, a copy of which is on file with the District records.
- 7.2 The Operational Request Agenda was presented for the following:
 - Purchase of four wheel-operated stainless steel gates from Pipestone Equipment for the influent channel in the headworks building at a cost of \$31,001. Aluminum gates were included in the 2025 budget for \$30,000, however, are no longer available.
 - Purchase of three replacement Return Activated Sludge Pump Impellers from Falcon Environmental at a cost of \$9,336.

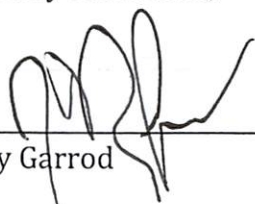
RECORD OF PROCEEDINGS

A motion was made by Director Frick and seconded by Secretary Temple to approve the above expenditures. All approved.


7.3 There were no violations of the NPDES permit.

8.0 There being no further business to come before the Board at this time, Chairman Garrod adjourned the meeting at 4:05 p.m.

Respectfully submitted,



Kelly Garrod



Kenneth E. Frick



Elizabeth Adams



Kevin Grieve



Kennon P. Temple