RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

FEBRUARY 26, 2025

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:34 a.m. on Wednesday, February 26, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, Director John Ellis and Director Brian Stephens-Hotopp (via Zoom). Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the January 2025 Administrative Board Meeting. Secretary Viellenave motioned to approve the minutes as presented. Director Ellis seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending January 31, 2025. Attached hereto and incorporated herein is the referenced report.

4.2 The Board agreed with Treasurer Wolfe's recommendation to move $1M from the ColoTrust Plus Account to the Edge account due to the higher interest rate. Administration Manager Koch will move the funds.

5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Secretary Viellenave motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Director Ellis seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of December 2024 Administrative Board Meeting

6.2 Administrative Request Agenda

None

6.3 Administrative Items

The 2025 Adopted Budget was filed electronically with the Division of Local Government and accepted.

The Call for Nominations was published in the *Canyon Courier* on February 6, 2025.

The Kittredge Sanitation and Water District (KSWD) is moving forward with consolidation with Evergreen Metro District. A draft Pre-Consolidation Agreement was provided to General Manager Stawski, who then sent comments to the KSWD attorney. A revised Pre-Consolidation Agreement will be reviewed by Attorney Cockrel when available.

A CORA request was received for information on the 2025 WJCMD budget/rates and the fluoride program. Interested parties requested that EMD send notice to all customers about the change to the fluoride program. Notice will be sent with the annual drought/irrigation letter.

Management is updating the District's Employee Manual. Proposed changes will be brought before the Board when completed.

7.0 REPORT OF THE ATTORNEY

7.1 Staff met with Attorney Cockrel and Hidden Valley to discuss storage lease options. A proposal for an amendment to the current agreement is to be provided by Hidden Valley's counsel. No proposal has been received to date. A Water Committee meeting will be scheduled after the proposal is received.

7.2 QuikTrip closed on the property in El Rancho and reported to General Manager Stawski that their consumption analysis showed water usage of over 100,000 gallons of water per month or 16 to 17 taps. General Manager Stawski notified them that they would need to enter into a System Development Engineering Analysis agreement with EMD, which will be investigated by JVA.

8.0 PUBLIC HEARING

8.1 A Public Hearing was opened at 10:08 a.m. to discuss and approve amendments to the Rules and Regulations, Appendix C, and Fire Service Line and Hydrant fees. No public was present, and no public comments were received. The Public Hearing was closed at 10:08 a.m.

Proposed to the Board was a Fire Service Line fee at $1 per inch of diameter, a Hydrant permit administration fee to be tied to the current water base rate, and the Irrigation/Service Line changes to the Rules and Regulations as presented at the January Board meeting.

Director Ellis motioned to approve the rates and changes to the Rules and Regulations as presented. Treasurer Wolfe seconded the motion, followed by Board approval. A revised rate sheet and Resolution will be provided for signature at the March Board meeting.

9.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, March 26, 2025, at 8:30 a.m. in the Administration Building Boardroom.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:19 a.m.

Respectfully Submitted,

Secretary

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

FEBRUARY 26, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 10:33 a.m. on Wednesday, February 26, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Secretary Jim Viellenave, Treasurer Jack Wolfe, Director John Ellis and Director Brian Stephens-Hotopp (via Zoom). Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Manager Kevin Rosemeyer, Wastewater Manager Kevin Johnson, and Attorney Paul Cockrel.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the January 2025 Operational Board Meeting and Executive Session. Director Ellis motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 OPERATIONAL REQUEST AGENDA

4.1 Purchase Requests

1. Purchase of replacement crane and utility truck bed from Crane Works at a cost of $87,090.

2. Lift stations preventive maintenance work by Grasmick Electric at a cost of $12,188.

3. Purchase of Red Zone Pump #3 mechanical seal replacement from Arvada Pump at a cost of $8,585.

4. Purchase of membrane filter recovery wash chemicals from Univar Solutions at a cost of $5,837.30.

4.2 Operations Request Agenda Approval

Director Ellis motioned to approve all items as presented. Secretary Viellenave seconded the motion, followed by Board approval.

5.0 REPORT OF THE GENERAL MANAGER

5.1 Documents for Signature

- Minutes of December 2024 Operational Board Meeting

5.2 Biosolids Dewatering Project

Five bids were received for the CMAR biosolids dewatering project. Of the five bids, the low bid was received from Rice Lake West at $13,600 for preconstruction services.

Director Ellis motioned to approve the Rice Lake West proposal as presented. The motion was seconded by Treasurer Wolfe, followed by Board approval.

6.0 WATER RESOURCES DIVISION

6.1 Development

The Nob Hill project (WJCMD) has been completed.

6.2 Environmental

As of February 18, 2025, the Bear Creek stream gauge at BCREVRCO was under ice, stream flow was 18.1 cfs at BCRMORCO, and precipitation received was 7.1 inches. Current snowpack at the Echo Lake site is 20 inches with a snow water equivalent of 5.0 inches (119% of median).

6.3 Water Rights

The water storage status report was provided to the Board.

7.0 COLLECTIONS & DISTRIBUTION DIVISION

7.1 Personnel

Erik Rossiter will be leaving the District at the end of February, and Kent Weiher has been promoted to C&D Field Supervisor. Mr. Carlos Balderrama and Mr. Sean O'Brien have been hired to replace Mr. Erik Rossiter and Eric Van Geet who transferred to the Water Department.

7.2 Distribution

The crew is valve exercising and doing PRV maintenance in the Blue Zone and repaired water main breaks on Mossy Rock lane, Forest Hill Road and S. Olive Road.

Early this month, the C&D crew was working on the PRV near Cramner Court, which resulted in a spike in pressure. Two customers had damage to their plumbing because of faulty private PRVs. Management agreed to split the cost of repairs for a total of $2,638.27.

7.3 Collection System

No updates.

7.4 Capital Projects

The Wachs valve exercising machine has arrived.

The 1992 International dump truck sold for $7,500.

8.0 WATER DIVISION

8.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of January — Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	1.07	2.29
Manganese, mg/L	0.026	0.033
TOC, mg/L	1.68	1.7
Temperature, C	5.6	6.1

WTP EFFLUENT			
	Average	Lowest	Limit
Free Chlorine, mg/L	1.32	1.03	≥0.3
	Average	95th Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.024	0.035/0.1	0.078/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.005	0.050	
pH	7.05	6.5-8.5	
	Average	Goal	Limit
Fluoride, mg/L	0.81	0.7	2

The Water Treatment Plant processed 25.42 million gallons of water. No water was discharged to Bear Creek due to scheduled maintenance.

8.2 Transmission and Water Quality

Backflow Assemblies: 5% have been tested with no current failures.

8.3 Meters and Customer Service

Metered Water: 20.74 million gallons with an apparent water loss of 4.36%. The national average of 17%.

8.4 Projects

Meter Replacement Project: 96% of the District is on the new metering system. 98% of the project is complete with 104 meters remaining.

Water Treatment Plant Roof Replacement: The roofing project is complete, and notice will be published in the *Canyon Courier*.

Dam Outlet: Management received the final design and specifications from GEI, pending approval from the State Engineer's Office.

Water Treatment Plant Remodel: Review has been completed of the 60% project design.

9.0 WASTEWATER DIVISION

9.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of January:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.3808	.99	0.3785	0.70	0.0475	0.125
Max. Flow-MGD	0.4264	---	0.4367	---	0.0614	---
Avg. Turb-NTU	0.78	---	2.7	---	2.22	---
Avg. BOD-Mg/L	1.56	30	4.78	30	3.2	30
Avg. TSS-Mg/L	0.6	30	3.4	30	2.0	30
E. Coliform-CL/100ml	1#/100 ml	378/756	3#/100 ml	187/374	2#/100 ml	1075/2150 colonies/ 100 ml
Ammonia-Mg/L	1.576	9.9 mg/L	3.615	8.0 mg/L	2.705	14 mg/L
T.I.N. Max	10.208	22.9 mg/L	7.98	22.9 mg/L	4.045	22.9 mg/L
Phosphorus-Mg/L	0.48	1.0 mg/L	0.183	1.0 mg/L	0.205	1.0 mg/L
Temperature	9.18°C MWAT 8.9°C Daily Max		11.2°C MWAT 10.94°C Daily Max			
pH	6.51 to 6.77	6.1 to 9.0	6.86 min/ 7.01 max	6.4 to 9.0	6.91 min/ 7.3 max	6.0 to 9.0

9.2 Biosolids

Denali Water Solutions hauled 210,000 gallons of biosolids in 35 loads. The current year-month average is 210,000 gallons.

The 2024 annual biosolids report has been submitted to CDPHE.

9.3 Maintenance

Staff are replacing the 24-year-old backwash air actuator valve with a newer style valve.

9.4 Lift Stations

Sawmill: The failed pump #2 was replaced with a new pump. The failed pump will be rebuilt and used as a backup.

9.5 Capital Projects

Centrifugal Blower Replacement Project: The double blower room doors have been installed. The project came in $39,000 under budget.

Biosolids Dewatering Project: Meetings were held to discuss project cost estimates and refining the equipment and construction costs. JVA will update the structural and civil drawings to proceed to 90% design. Capital budget items will be presented to the Board in the upcoming months to request authorization to proceed.

10.0 REPORT OF THE ATTORNEY

None

11.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, March 26, 2025, at 8:30 a.m. in the Administration Building Boardroom.

12.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 11:17 a.m.

Respectfully Submitted,

Secretary