RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

APRIL 23, 2025

ADMINISTRATIVE MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business convened at 8:34 a.m. on Wednesday, April 23, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Blvd., Evergreen, Colorado, following statutory notice. The meeting was recorded to aid in preparation of the minutes.

2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, Secretary Jim Viellenave, and Director Brian Stephens-Hotopp. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Thomas Riggle, and Attorney Paul Cockrel. Mr. Joe Frisk and Ms. Beth Kepner attended as guests.

3.0 MINUTES OF PREVIOUS MEETING

3.1 The Board reviewed the minutes of the March 2025 Administrative Board Meeting. Director Stephens-Hotopp motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

4.0 TREASURER'S REPORT

4.1 Treasurer Wolfe presented the Statement of Cash and Investments for the period ending March 31, 2025. Attached hereto and incorporated herein is the referenced report.

5.0 PRESENTATION OF BILLS

5.1 The Board reviewed payroll and bills for payment. After full discussion of the bills for payment, outstanding bills in the General Fund and Developers' Fund were presented for payment as set forth in the Treasurer's Report. Attached hereto and incorporated herein are the referenced reports.

5.2 Director Stephens-Hotopp motioned to approve the Treasurer's Report; all accounts presented for payment by the District and directed that the General and Special Fund of the District be drawn upon in satisfaction thereof. Secretary Viellenave seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of February 2025 Administrative Board Meeting
- USGS Joint Funding Agreement for Stream Gauge Maintenance at a cost of $4,000

6.2 Administrative Request Agenda

General Manager Stawski presented a request to the Board for a hydrant permit rule change. Revisions were suggested to the Fire Hydrant Charge paragraphs, which will be incorporated into an Omnibus Resolution that changes a number of things that the Board has been considering over the past three months. A Rate Hearing will be held at the May Board meeting on the proposed fees. The Fire Hydrant Charge section of the Rules and Regulations will be brought back to the Board after revisions are made by Attorney Cockrel.

District staff were able to negotiate with USGS for annual maintenance of the stream gauge upstream of the lake to $4,000 annually. The agreement is included for signature.

6.3 Administrative Items

The annual SDA Regional Workshop will be held on June 18, 2025 from 8:00 a.m. to 12:30 p.m. at the Evergreen Fire Station. General Manager Stawski requested Board members to let Administration Manager Koch know if they would like to attend.

The 2025 irrigation letter and Fluoridation Program Discontinuation memorandum were included with the customer billing statements sent out on April 18, 2025.

Repair of drywall and paint in the Administration building due to water leaking into the building will begin at the end of April.

Billing Specialist Sullivan is working with Attorney Cockrel's office to file a lien for property located at 29036 Clover Lane, as the account is five months past due.

The Employee Manual is currently being revised and will be sent to legal for review. A Board Personnel Committee meeting will be scheduled to discuss changes for presentation at the July Board meeting.

Staff are working to complete the Annual Report.

Mr. Jim Ginley will attend the May Board meeting to present the Strategic Plan.

7.0 REPORT OF THE ATTORNEY

7.1 A Water Committee meeting was held on April 8, 2025, to discuss the Agreements with Hidden Valley, Red Rocks and Hiwan. Additional storage options and Hodgson Ditch were also discussed. Hidden Valley has submitted a proposal to pay a lease rate on water for a limited period of time. The Water Committee was in agreement with the proposed rate. The Amendment to the Hidden Valley Delivery Agreement is in process at Attorney Cockrel's office. The Water Committee decided to discontinue the Red Rocks Country Club Water Agreement at the end of the lease in October, 2025. Hiwan is interested in leasing more water than they currently receive.

7.2 Attorney Cockrel's office continues to work with the Kittredge Water & Sanitation District on the consolidation with EMD. A Pre-Consolidation Agreement has been provided. Their 2024 audit needs to be completed and presented to the EMD Board.

7.3 An issue was found by CDPHE on the site approval for the wastewater treatment facility improvement with regard to a gap in easement/title for access to the plant. Attorney Cockrel's office is continuing to research.

8.0 BOARD VACANCY

8.1 Secretary Viellenave motioned to appoint Mr. Joseph T. Frisk to the Evergreen Metropolitan District Board of Directors to fill the Board vacancy effective May 6, 2025. The motion was seconded by Treasurer Wolfe, followed by Board approval. The Oath of Office will be administered.

9.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, May 28, 2025, at 8:30 a.m. in the Administration Building Boardroom.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:42 a.m.

Respectfully Submitted,

Secretary

Jack D Wolfe

Brian Stephen

Joseph T. Frisk

MINUTES OF THE EXECUTIVE SESSION
OF
EVERGREEN METROPOLITAN DISTRICT

HELD

April 23, 2025

An Executive Session of the Board of Directors ("Board") of the Evergreen Metropolitan District ("District") was held on Wednesday, April 23, 2025, at the Administration building at 10:04 a.m. and was adjourned at 11:37 a.m. at the Evergreen Metropolitan District Administrative Building, 30920 Stagecoach Boulevard, Evergreen, Colorado.

ATTENDANCE AT THE 10:04 A.M. EXECUTIVE SESSION

Directors in attendance:

Chairman Mark Davidson
Treasurer Jack Wolfe
Secretary Jim Viellenave
Director Brian Stephens-Hotopp
Board Appointee Joe Frisk

Also in attendance:

Jason Stawski, General Manager
Shelley Koch, Administration Manager
Thomas Riggle, Water Resources Manager
Kevin Johnson, Wastewater Manager
Paul Cockrel, Attorney
Scott Smith, Evergreen Oil
Andy Smith, Evergreen Oil

EXECUTIVE SESSION

The Executive Session of the Board was convened at 10:04 a.m. for the purpose negotiations on acquisition of property in accordance with Section 24-6-402(4)(e), C.R.S.

The Board discussed possible uses, such as wastewater treatment plant improvements, septage receiving, or biosolids dewatering on the one-acre parcel that is currently owned by Evergreen Oil and is contiguous with the current wastewater treatment plant. The Smiths suggested selling the property to the District for $1,350,000. District staff will research issues with regard to the possible purchase, as well as any flood plain issues. General Manager Stawski will ask JVA to prepare a proposal for a high-level master plan before any decisions are made.

The Board did not engage in substantive discussion of any matter not enumerated in Section 24-6-402(4)(e), C.R.S., nor did it adopt any proposed legislative policy, position, resolution, rule, regulation or similar action. Secretary Viellenave motioned to adjourn and reconvene in regular session, seconded by Treasurer Wolfe, followed by Board approval. The Executive Session was adjourned at 11:37 a.m.

Pursuant to Section 24-6-402(2) (d.5)(II)(A), C.R.S., I hereby attest that I chaired the Executive Session meeting of the Board convened on April 23, 2025, and that the above Minutes of such meeting substantially reflect the substance of the discussions during the Executive Session.

Mark Davidson, Chairman

RECORD OF PROCEEDINGS

MEETING OF THE BOARD OF DIRECTORS

EVERGREEN METROPOLITAN DISTRICT

APRIL 23, 2025

OPERATIONAL MEETING

1.0 CALL TO ORDER

1.1 The regular monthly meeting of the Board of Directors of Evergreen Metropolitan District, concerning administrative, operational, and other District business, convened at 10:02 a.m. on Wednesday, April 23, 2025. The Board met at the Evergreen Metropolitan District Administration Building, 30920 Stagecoach Boulevard, Evergreen, Colorado, following statutory notice.

2.0 In attendance were Chairman Mark Davidson, Treasurer Jack Wolfe, Secretary Jim Viellenave, Director Brian Stephens-Hotopp, and Board Appointee Joe Frisk. Also present were General Manager Jason Stawski, Administration Manager Shelley Koch, Water Resources Manager Riggle, Wastewater Manager Johnson, and Attorney Paul Cockrel.

3.0 EXECUTIVE SESSION

Treasurer Wolfe moved that the regular meeting of the Board be temporarily adjourned and that the Board convene in Executive Session for the purpose of negotiations on acquisition of property in accordance with Section 24-6-402(4)(e), C.R.S. The motion was seconded by Secretary Viellenave and unanimously carried. The Board temporarily adjourned the regular meeting at 10:04 a.m. and convened in Executive Session. Evergreen Oil property owners, Mr. Scott Smith and Mr. Andy Smith, attended a portion of the Executive Session. The Executive Session was adjourned and the Board reconvened in regular session at 11:37 a.m.

4.0 MINUTES OF PREVIOUS MEETING

4.1 The Board reviewed the minutes of the March 2025 Operational Board Meeting. Treasurer Wolfe motioned to approve the minutes as presented. Secretary Viellenave seconded the motion, followed by Board approval.

5.0 OPERATIONAL REQUEST AGENDA

5.1 Requests

1. A request was made by the Water Resources Department to purchase one Algae Tracker for the lake from AquaRealTime at a cost of $10,999.

2. A request was made by the Water Resources Department for Energy Performance Contracting from Veregy at a cost not to exceed $11,000.

3. A purchase request was made by the C&D Department for a Pulsar Manta Ray Portable Ultrasonic Flowmeter and stainless-steel mounting bands at a cost of $7,345.

5.2 Operations Request Agenda Approval

Director Stephens-Hotopp motioned to approve all items as presented. Treasurer Wolfe seconded the motion, followed by Board approval.

6.0 REPORT OF THE GENERAL MANAGER

6.1 Documents for Signature

- Minutes of February Operational Board Meeting

7.0 WATER RESOURCES DIVISION

7.1 Development

Observatory Property (WJCMD): Mr. Jack Buchanan left a message requesting approval for a metro district. He has been notified that a utility plan must be submitted to the District before moving forward.

Sturm Property (KSWD): They requested size and elevation information that the District would require for a new tank on the site.

There were no other changes on current project development.

7.2 Environmental

As of April 15, 2025, the stream gauge at BCREVRCO was at 19.9 cfs, the stream flow was 26.0 cfs at BCRMORCO, and precipitation received was 10.8 inches (93% of median). Current snowpack at the Echo Lake site is 24 inches with a snow water equivalent of 7.3 inches (95% of median).

7.3 Water Rights

The water storage status report was provided to the Board.

8.0 COLLECTIONS & DISTRIBUTION DIVISION

8.1 Distribution

The crew is valve exercising and doing ARV maintenance in the Green Zone and replaced two Pac States hydrants with Mueller hydrants on Chestnut Drive.

8.2 Collection System

The crew is jetting lines in EMD and West Jeff.

8.3 Capital Projects

A Special Board Meeting was held on April 16, 2025, to review bids for the Warehouse Water Main project. Jim Noble, Inc. has been awarded the contract. Temporary water service for customers in the work zone is included in the project.

9.0 WATER DIVISION

9.1 Water Treatment Plant Report

There were no State Health Department water violations.

Month of March Water Processed

WTP INFLUENT		
	Average	Highest
Turbidity, NTU	1.90	3.30
Manganese, mg/L	0.039	0.063
TOC, mg/L	2.4	2.4
Temperature, C	5.4	8.1

WTP EFFLUENT			
	Average	Lowest	Limit
Free Chlorine, mg/L	1.38	1.14	≥0.3
	Average	95th Percentile/ Limit	Highest/Limit
Turbidity, NTU	0.024	0.035/0.1	0.079/≤0.5

Secondary Drinking Water Standards (non-enforceable)			
	Average	Limit	
Manganese, mg/L	0.004	0.050	
pH	7.11	6.5-8.5	
	Average	Goal	Limit
Fluoride, mg/L	0.79	0.7	2

The Water Treatment Plant processed 23.71 million gallons of water.

9.2 Transmission and Water Quality

Backflow Assemblies: 14% have been tested with no current failures.

9.3 Meters and Customer Service

Metered Water: 20.58 million gallons with an apparent water loss of 13%. The national water loss average is 15%.

9.4 Projects

Meter Replacement Project: 96% of the District is on the new metering system. 98% of the project is complete with 87 meters remaining.

Dam Outlet: The final design and specifications have been received from GEI, pending approval from the State Engineer's Office.

Water Treatment Plant Remodel: EMD, JVA and Rice Lake West are reviewing the 90% project design. A Work Authorization form for the project will be submitted for approval at the regular May Board meeting for construction to start near year end.

10.0 WASTEWATER DIVISION

10.1 Wastewater Treatment Plant Report

There were no violations of the Evergreen Discharge Permit for the current period. The data below shows monthly averages of process control/lab test results/permit levels.

Month of March:

	Evergreen	Permit Level	West Jeff	Permit Level	Kittredge	Permit Level
Avg. Flow-MGD	0.3865	.99	0.3611	0.70	0.0463	0.125
Max. Flow-MGD	0.4947	---	0.4802	---	0.0588	---
Avg. Turb-NTU	1.1	---	2.59	---	5.34	---
Avg. BOD-Mg/L	2.4	30	2.4	30	5.7	30
Avg. TSS-Mg/L	1.4	30	2.4	30	2.9	30
E. Coliform-CL/100ml	5#/100 ml	378/756	1#/100 ml	187/374	11#/100 ml	1075/2150 colonies/ 100 ml
Ammonia-Mg/L	1.058	12 mg/L	0.278	6.8 mg/L	3.235	6.9 mg/L
T.I.N. Max	12.262	22.9 mg/L	8.53	22.9 mg/L	8.21	22.9 mg/L
Phosphorus-Mg/L	0.338	1.0 mg/L	0.185	1.0 mg/L	0.48	1.0 mg/L
Temperature	8.83°C MWAT 9.37°C Daily Max		10.28°C MWAT 10.76°C Daily Max			
pH	6.45-6.79	6.1-9.0	6.7-6.93	6.4-9.0	6.96-7.14	6.0-9.0

10.2 Biosolids

Denali Water Solutions hauled 96,000 gallons of biosolids in 16 loads. The current year-month average is 122,000 gallons.

10.3 Maintenance

Staff found no issues with the primary clarifier annual inspection and service.

10.4 Lift Stations

El Pinal: Staff got pump #2 operational and pumping at normal run times.

10.5 Capital Projects

Biosolids Dewatering Project: Two 90% design meetings were held to review JVA drawings and staff-requested changes.

11.0 REPORT OF THE ATTORNEY

None

12.0 ANNOUNCEMENTS

The next regular meeting of the Directors of the Board is scheduled for Wednesday, May 28, 2025, at 8:30 a.m. in the Administration Building Boardroom.

13.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 12:08 p.m.

Respectfully Submitted,

Secretary

Jack D Wolf

Joseph T. Frisk