

**Minutes of Regular Meeting
Of the
Kittredge Sanitation and Water District
March 26, 2024**

ATTENDANCE:

Board Members: Robert Kellogg, Ken Juliano, Kyle Brytowski, Gregory Goulding, and Janet Reichart.

Additional attendees: Jason Stawski (District Manager – EMD) and Nickie Holder (District Accountant - NMHolder Financial, Inc.)

The meeting was called to order at 6:33 p.m. A quorum was present.

REVIEW OF PAST MEETING MINUTES:

The Board reviewed copies of the February 27, 2024; regular meeting minutes prepared by Ms. Marchant, updated by Ms. Holder.

Director Goulding made, and Director Reichart seconded a motion to approve the February 27, 2024, minutes as corrected. The motion was carried unanimously (5-0).

Secretary Brytowski signed the February 27, 2024, minutes as acting Secretary of the Board.

GUESTS:

No guests were in attendance.

TREASURER'S REPORT:

Ms. Holder provided the Board with the March 2024 Treasurer's Report via email prior to the Board meeting.

Ms. Holder recommended to the Board that a transfer of \$30,000 should be made from the district's savings account to the checking account to cover the current month's invoices.

Director Juliano made, and Director Goulding seconded a motion to approve the Treasurer's Report. The motion was carried unanimously (5-0).

2023 Audit Exemption – Ms. Holder provided the Board with a copy of the 2023 Audit Exemption prior to the board meeting via email. Director Juliano made, and Director Reichart seconded a motion to approve the 2023 Audit Exemption. Ms. Holder will file the audit with the State.

Manager Stawski discussed new investments that Evergreen Metro has been looking into with Northland Securities. The current rates on 12-month bonds are in the low 5% range. CDs are around 4.70%. This may be another option to Colotrust as the rates drop throughout 2024. Manager Stawski will forward information for the Board's review. No action taken.

EMD ADMINISTRATIVE REPORT/PLANT REPORT:

Administration Report—

- Manager Stawski reviewed the Administration report, a copy of which is on file with the District records.

Plant Report -

- Manager Stawski presented the Operations Report, a copy of which is on file with the District records.
- Director Goulding made, and Director Reichart seconded a motion to approve the purchase and installation of a replacement 8" aeration basin pipe from Rice Lake West in the amount not to exceed \$40,000.

LEGAL REPORT

Ms. Marchant published the notice for a rate hearing at the April 2024 board meeting.

NEW BUSINESS

No new business.

ADJOURNMENT

The meeting was adjourned at 7:12p.m. upon motion by Director Juliano, seconded by Director Goulding and unanimously carried (5-0). The next regular board meeting will take place on April 23, 2024, at 6:30 pm at the Kittredge Community Association (KCA) Building.

Respectfully submitted,
Nickiei Holder
Recording Secretary



Kyle Brytowski,
Secretary, Kittredge Sanitation and Water District

4/23/24
Date