



Water & Wastewater
30920 Stagecoach Blvd
Evergreen, CO 80439
(303) 674-4112 Fax (303) 674-7267

2026 FIRE HYDRANT PERMIT

Company Name (Permit Holder): _____

Company Representative: _____

Billing Address: _____

Email: _____

Phone: _____

Reason for Permit: _____

Project Name (if applicable): _____

Permit Start Date: _____ Permit End Date: _____

This fire hydrant permit is issued to _____ as an alternative to hauling water from the Evergreen Metropolitan District pay station in Kittredge, Colorado. The District will inspect the fire hydrant operation and condition before and after the permit holder's use, to confirm functionality. The duration of the permit is the length of time the permit holder draws retains the meter for a given year. A new permit will be required at the beginning of each year.

The permit holder agrees to the following conditions:

- Use only the fire hydrant (s) specified by the District. The District reserves the right to assign the permit holder a different fire hydrant to be used at any given time.
- Use only a District-inspected, approved truck with an adequately sized air gap between the fill pipe and the tank. The contractor must schedule an inspection appointment of each vehicle to be used.
- Use only a District provided meter. When not in use, properly store the meter in a box or with caps on each end. Failure to properly store the meter may result in backwards consumption reads which the applicant will be charged for.
- An Applicant for a License shall pay (i) an annual permit fee of \$500.00 (non-refundable) and (ii) a deposit of \$500.00 for a fire hydrant meter refundable upon return of the meter in good working order and the District's inspection and acceptance of the meter.
- If the District must repair or replace the fire hydrant used by the permit holder during the course of the permit, any cost of repair over and above the \$1000.00 will be paid by the permit holder when invoiced by the District.
- The permit holder agrees to pay the monthly service fees and consumption charges that are established by the District:
 1. \$33.39 per month administrative fee on all accounts
 2. \$.05 per gallon consumed
 3. \$10.00 per day meter rental fee if renting from the District.
 4. **Terms are net 30.**
- This permit is not transferable to another party. Any successive use of a hydrant will require a new permit application to be made by the new party.

Initial _____

If any of the above conditions are not met or followed, the District has the right to revoke this fire hydrant permit and the permit holder will no longer be allowed to use a fire hydrant in the District service area.

Approved Fire Hydrant (s) for use:

Fire Hydrant # _____ Fire Hydrant Location _____

Fire Hydrant # _____ Fire Hydrant Location _____

Type of fire hydrant meter to be used: _____ Size _____

Meter Supplied by EMD _____ Meter Begin Read _____

Meter Number or ID _____ Meter End Read _____

Meter Constant _____

Approved by:

EMD Representative

Date

I agree to all the terms and conditions stated on this permit and the Fire Hydrant Regulations Sheet.

Permit Holder (Company Representative)

Date

For Office Use Only

Pre/Post Inspection

G/L Coding:

2150.10- \$500 (Customer Deposit)

4415.10- \$500 (Hydrant Permit Fee)

_____/_____
Proper Open and Close Operation (Y/N)

_____/_____
Leaks from Barrel (Y/N)

_____/_____
Weeping-Drainage of Hydrant (Y/N)

_____/_____
Threads on 3-inch Port in Good Condition (Y/N)

_____/_____
Operating Nut in Good Condition (Y/N)

_____/_____
Truck/Tank Inspection (Y/N)

_____/_____
Hydrant Meter (Y/N)

Inspected by _____ Date _____

NOTES _____



2026 FIRE HYDRANT REGULATIONS

GENERAL

The District may furnish temporary water service to a Customer for construction or other purposes in accordance with all terms of a fire hydrant permit. The District must authorize all connections to fire hydrants for temporary use purposes, including the specific hydrant to be used. The use of the water must remain within the Bear Creek Watershed Boundaries.

Authorized personnel will issue a permit to an Applicant for temporary use of a fire hydrant as an alternative to hauling water from the Kittredge bulk water station. A fire hydrant permit must be filled out along with a signed copy of these fire hydrant regulations and turned into authorized district personnel along with the permit fee of \$1000.00. Of the permit fee, \$500.00 is a deposit and will be returned upon satisfactory inspection of the meter and fire hydrant used and after payment in full has been received by the district for all consumption of water (charged at \$.05 per gallon), \$500 will be kept by the district for inspection fees.

Following is the schedule of fees:

- As permit holder, you will lease a fire hydrant meter from the District for a fee of \$10.00 per day.
- A mandatory deposit of \$500.00 is required before a permit is issued. The deposit will be returned upon satisfactory inspection of the meter and/or fire hydrant used and after payment in full has been received by the district for all consumption of water.
- A non-refundable \$500.00 fee for an annual permit will be charged for each permit holder.
- A \$33.39 per month administrative fee will be invoiced on a monthly basis.
- All consumption of water will be charged at \$.05 per gallon and invoiced on a monthly basis.

All water must go through a meter, if a meter is not used, the permit will be revoked and the \$1000.00 deposit will not be refunded.

When not in use, the meter must be stored securely either inside a box, or with caps on both ends. Failure to properly store the meter may result in backwards consumption reads, which the permit holder will be charged for.

PAYMENT TERMS

- Payment terms are net 30.
- If an account goes unpaid, after 60 days a notice will be sent to the permit holder requesting payment, if payment is not received within 14 days of the notice, the permit will be revoked.
- If there is any dispute regarding billing and/or consumption amounts, a written request for review must be received by the district within 30 days of the invoice.

TRUCKS AND TANKS

A permit holder shall only use a District-inspected and approved haul truck with an adequately sized air gap between the fill pipe and the tank for fill purposes. Inspection must be done prior to use of hydrant.

HYDRANT OPERATIONS PROCEDURES

- At no time is a meter assembly to be left attached to a hydrant when the hydrant is not actually furnishing water.
- At no time is the hydrant to be left without the cap replaced and snugly tightened.
- Use only an approved hydrant wrench for opening caps and operating the hydrant.
- A gate valve must be used after the hydrant meter.
- Open the hydrant slowly. It should take at least 60 seconds to fully open to prevent surging on the water system.
- Open the hydrant completely to shut off drip drain while hydrant is in use. If you expect frequent open and closure, or throttling, use the gate valve on the meter assembly.
- In no instance should the discharge end of the hose be inserted into a tank or container under water or laid on the ground to make and lay in its own pool of water.
- There must be, at all times, an air gap between the end of the water hose and the container and/or the water level at the end of the hose.
- Upon filling the tank, container, or otherwise having drawn sufficient water for immediate need, close the hydrant valve.
- Allow the hydrant to completely drain before replacing the nozzle cap.
- Store and transport the hydrant meter in a proper manner when not in use.
- Report any hydrant or meter malfunctions to District immediately.

RESTRICTIONS

- All hydrant use may be stopped or restricted due to environmental (drought) or other operational reasons deemed necessary by the Evergreen Metropolitan District.
- This permit is not transferable to another party. Any successive use of a hydrant will require a new permit application to be made by the new party.

PENALTIES FOR VIOLATIONS

Violation of any of the aforementioned regulations will result in the immediate revocation of the fire hydrant permit. A hearing may be held, if requested by the Permit Holder in writing. Submit request for hearing to:

Jason Stawski, General Manager
Evergreen Metropolitan District
30920 Stagecoach Blvd
Evergreen, CO 80439

Company Name: _____

I have read and understand these regulations.

Date _____

Printed Name of Company Representative

Signature of Company Representative