

**Minutes of Regular Meeting
Of the
Kittredge Sanitation and Water District
April 22, 2025**

ATTENDANCE:

Board Members: Robert Kellogg, Ken Juliano, Kyle Brytowski, Gregory Goulding, and Janet Reichart.

Additional attendees: Jason Stawski (District Manager – EMD), Anita Marchant (Foothills Legal Solutions), Nickie Holder (District Accountant - NMHolder Financial, Inc.) and Molly Adams (KSWD Resident)

The meeting was called to order at 6:30 p.m. A quorum was present.

REVIEW OF PAST MEETING MINUTES:

The Board reviewed copies of the March 25, 2025; regular meeting minutes.

Director Goulding made, and Director Reichart seconded a motion to approve the March 25, 2025 minutes. The motion was carried unanimously (5-0).

GUESTS:

No comment from guests.

TREASURER’S REPORT:

Ms. Holder provided the Board with the April 2025 Treasurer’s Report via email prior to the Board meeting.

Director Juliano made, and Director Goulding seconded a motion to approve the Treasurer’s Report. The motion was carried unanimously (5-0).

Director Juliano made, and Director Goulding seconded a motion to approve a \$6,000 transfer from the District savings account to checking account for payment of bills. The motion was carried unanimously (5-0).

2024 Audit – Ms. Holder will provide a draft of the 2024 financial statement audit once it is available in draft form.

EMD ADMINISTRATIVE REPORT/PLANT REPORT:

Administration Report—

- Manager Stawski reviewed the Administration report, a copy of which is on file with the District records.

Plant Report -

- Manager Stawski presented the Operations Report, a copy of which is on file with the District records.

LEGAL REPORT

2025 Board Election – Oaths of office will be given to the Board members between May 7th and May 26th, the date of the next board meeting. The oaths will be filed with Jefferson County Courts and DOLA (Department of Local Affairs) prior to the May board meeting.

KSWD/EMD Consolidation – EMD's attorney is waiting on the audit to make changes to the consolidation resolution. Manager Stawski will provide the KSWD with a draft version of the consolidation schedule.

NEW BUSINESS

Manager Stawski informed the Board that a letter went out to customers in late April that fluoride will no longer be added to the water. Fluoridation is a voluntary program with the State. CDPHE was notified.

Director Brytowski let the Board know that he and his family will be moving out of state and will resign from the board after the May board meeting.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m. upon motion by Director Reichart, seconded by Director Goulding and unanimously carried (5-0). The next regular board meeting will take place on May 27, 2025, at 6:30 pm at the Kittredge Community Association building.

Respectfully submitted,
Nickie Holder
Recording Secretary

Kyle Brytowski,
Secretary, Kittredge Sanitation and Water District

Date