

**Minutes of Regular Meeting
Of the
Kittredge Sanitation and Water District
August 22, 2023**

ATTENDANCE:

Board Members: Robert Kellogg, Ken Juliano, Kyle Brytowski, Gregory Goulding, and Janet Reichart.

Additional attendees: Dave Lighthart (District Manager - EMD), Anita Marchant (Attorney – Coaty Marchant Woods), and Nickie Holder (District Accountant – NMHolder Financial, Inc.).

The meeting was called to order at 6:30 p.m. A quorum was present.

REVIEW OF PAST MEETING MINUTES:

The Board reviewed copies of the July 27, 2023; regular meeting minutes prepared by Ms. Holder.

Director Goulding made, and Director Reichart seconded a motion to approve the minutes as corrected. The motion was carried unanimously (5-0).

Secretary Brytowski signed the July 27, 2023, minutes as acting Secretary of the Board.

GUESTS:

No guests were in attendance.

TREASURER'S REPORT:

Ms. Holder reported to the Board on the August 2023 Treasurer's Report provided to the Board via email prior to the Board meeting.

The District's certificate of deposit was deposited into Colotrust by Director Juliano.

The 2024 budget process is underway, Manager Lighthart and staff are working on the operations and maintenance figures. Ms. Holder will provide the information for property taxes and office expenses.

Director Juliano made, and Director Goulding seconded a motion to approve the Treasurer's Report. The motion was carried unanimously (5-0).

Mis. Holder suggested to the Board that going forward, vendor payments are made via Bill Pay online through Evergreen National Bank. Director Goulding made, and Director Reichart seconded a motion to approve vendor payments to be paid via Bill Pay. The motion was carried unanimously (5-0).

PLANT REPORT/EMD ADMINISTRATIVE REPORT:

Administration Report--

- General Manager Lighthart reviewed the Administration report, a copy of which is on file with the District records.

Plant Report -

- General Manager Lighthart presented the Operations Report, a copy of which is on file with the District records.

LEGAL REPORT

Attorney Marchant continues to discuss the district Rules & Regulations with Manager Stawski. They are currently waiting on wording from EMD's counsel. Ms. Marchant will be on vacation for the September board meeting. If necessary, she will send one of her partners to the next meeting.


NEW BUSINESS

No new business.

ADJOURNMENT

The meeting was adjourned at 7:04 p.m. upon motion by Director Juliano, seconded by Director Brytowski and unanimously carried (5-0). The next regular board meeting will take place on September 26, 2023.

Respectfully submitted,
Nickie Holder
Recording Secretary



Kyle Brytowski,
Secretary, Kittredge Sanitation and Water District

11/19/24
Date
NUNK PRO TUNK